

Minutes of the *Plenaire vergadering* of the CSR on the 25th of April 2018

Council members	Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Atma Jyoti Mahapatra, Michele Murgia, Kjeld Oostra, Sebastian Proos, Mees van Rees, Loraine Smith, Teo Todercan 15:03;
Council assistants	Quinta Dijk;
Absent	Guido Bakker, Sofie ten Brink, Sasha Borovitskaja, David Nelck;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i> , Jason Biemond <i>FSR-FdG</i>
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

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1. Opening

Pim opens the meeting at 15.02h and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.

3. Concept minutes

Setting the minutes of PV180314, PV180321, PV180328, PV180404, and PV180411 is postponed until next week.

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-- Teo Todercan enters the meeting --

4. Checking the action list

The action list gets updated.

5. Announcements

- Mees says that the structural organization of the student council elections was discussed in the IAO.
- Quinta will no longer be attending the working group on communication unless there is anything important for the CSR on the agenda.
- The University Day is being organized on June 9th.

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6. Updates DB & taskforces, delegates, Studentassessor-CvB

The written updates are discussed briefly.

- Han van der Maas, has informed the OC that medezeggenschap will not be involved in the budget cuts. Mees suggests discussing this with the dean.
- Kjeld asks Moataz to be kept up to date about the analysis for the AI building at Science Park.

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7. Setting the agenda

The agenda is set with changes.

Taken off: Diversity, Selection criteria

Added: Structural organization council elections

8. Sustainability: minor

The CSR decides about their position on the installment of an interdisciplinary minor on sustainability.

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Atma explains the plan of creating a minor *Sustainability and Economics* from existing courses in different studies at the UvA. So far, 11 parties have signed the advice. Only the CSR is not included yet.

Loraine asks why the proposal focuses only on environmental sustainability, instead of focusing on social and political sustainability as well. Atma explains that this comes from the overlap between the elective course Environmental Economics and the other courses that would be included in the studies.

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Loraine suggests also including other electives in the minor.

Michele is in favor of signing a plea for university wide sustainability. Loraine suggests making the titles gender neutral, and Kjeld asks to correct the English translation of the FNWI.

Moataz asks about the stance of dean on installing the minor. Atma says that no opposition has been uttered and the FSR was asked to come with a draft proposal.

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Voting proposal: The CSR decides to co-sign the advisory letter of the FSR-FEB about installing a new minor Sustainability and Economics, after the comments of PV180425 have been implemented.



In favor 13

Against 0

35 *Blanco* 0

Abstain 0

The voting proposal is adopted.

9. Instellingscollegegeld

The CSR decides about their advice about the method of setting the institutional tuition fees.

40 **Voting proposal:** The CSR decides to send a positive advice about the method for setting the institutional tuition fees with the letter as proposed PV180425, after an editorial round.

In favor 12

Against 0

Blanco 1

45 *Abstain* 0

The voting proposal is /not adopted.

Bram sends the advice for an editorial round until April 30, 10.00h. **(action)**

10. Model-OER

The CSR decides on their strategy for discussing the model-OER advice during the upcoming OV.

50 Mees asks whether the *nota toelichting model-OER* is made accessible to all students. This nota is not published on the website, but given to FSR's and OC's.

The council discusses their strategy for the OV. **[confidential]**.

11. Privacy

The CSR gets informed about the request for consent on the Privacy policy, processing of personal data, and camera surveillance regulations.

55 Atma asks about the responsibility of protection of data- and privacy information. Michele explains that students and employers carry responsibility, but that there should definitely be responsibility laying with the university as well, for example by offering training, as the COR had pointed out.

Mees asks about the *zorgdragen voor educatie*. Michele explains that these rights differ per institutions. Anyone can get access to the data according to the system, as long as this is in line with the AVG. The institution has to decide who is granted access.

60 Atma asks about requesting insight in data-sharing. Michele says that people asking which data is shared with 3rd parties should also be informed directly which 3rd parties this concerns.

Mees states that the UCO was positive about the education dashboard. Michele says that in the in program group Institutional Research it was mentioned that special personal data that is gathered indirectly is only for used for the purpose of policy and research. The Privacy Policy now also includes a definition stating that data can be collected 'for the benefit of education' which is multi-interpretable. Mees says that the danger of education dashboards is depending on their setup.

65 Michele asks whether MAPIQ and the card-systems are in line with AVG. Kjeld says that already before Mapiq was used, people were traced via Wi-Fi to calculate the availability of spots.

70 Michele will write a memo for the OV and a follow-up meeting piece for PV180502. **(action)**

The delegates can send the input of their FSR before April 29. **(action)**

12. Deutsche Bank

The CSR discusses the concept advice about Deutsche Bank.

Kjeld asks what is meant with 'diversity investment' This entails banks having an (internal) diversity policy, and working on sustainable investments.

75 Mees proposes scrapping last sentence first point instead of making the advice too concrete as the medezeggenschap might change their views over the years. Quinta is favor of the concretization. Michele says that giving specific input to the CvB will help the future discussions on sustainability, but Mees disagrees. Kjeld suggests mentioning examples in the letter, but not taking them up in the Treasury Statute. The council agrees to not change the sentence.

80 Michele suggests including different contact persons from the medezeggenschap to engage in further discussion, but Pim suggests not doing so.

Kjeld asks whether the COR and OR's are included as well as the letter talks about the *medezeggenschap*. Pim says this is up to the writers of the letter.

Michele will give editorial input on the letter. **(action)**

13. Studentassessor-CvB

85 *The CSR gets informed about the setup of the evaluation of the function of the central student assessor.*

Moataz suggests making clear whether it was the CvB or students who had suggested to create the function. Michele suggests sending a delegation of 4 people (to balance with the CvB).

The council agrees on a couple of points for the evaluation:

- The RvT can give input on the memo.
- 90 • The faculty student assessor will not be taken up in the evaluation.
- Taskforce D&P discusses the function with Arne Brentjes and Calluna Euving, prior to the evaluation talks.

14. Werkgroep Sterke Medezeggenschap: facilitation

The CSR gets informed on the proposed memo about improving the facilitation of the medezeggenschap.

95 The CSR will sent a memo to the CvB on IT-facilitation and modern tools. Pim also wants the CvB to consider which information is accessible to CSR/FSR's.

Added suggestions to include in the memo are:

- Use of Creative Cloud / InDesign to make posters;
- Option to send a mail-to-all;
- Drive to store important data;
- 100 • Free coffee;

Jason will ask FSR-FdG if anything lacking and bring this back. **(action)** The deadline for FSR's to give input on the memo is May 3rd.

14. Numerus Fixus: FEB

The CSR gets informed about the request for advice on setting a numerus fixus for the BSc Business

Administration and the BSc Economics & Business Economics 2019-2020.

105 The FSR-FEB has already given a negative advice to their request on the selection criteria. Pim wants to know the stance of the OC's, of which the FSR-FEB made an inventory. Atma will ask both these points. **(action)** Loraine wants to gather more information on the evaluation; Pim will ask Mariska about this. **(action)**

110 Jason states that the prospective number or students is a danger to the quality of education, and asks which other options there would be instead of setting a numerus fixus. Atma says that setting a numerus fixus does not guarantee keeping the quality of education. Moreover, the FSR-FEB does not



want to install a fixus as all prospective students should have an equal opportunity to apply. There is a high drop-out rate amongst 1st year students, which shows that it would also be possible to have a low barrier for applying, but a high barrier to continue.

115 Bram is frustrated about the installment of a numerus fixus due to internationalization and increase of student intake. Pim wants to look further into the legal structure.

15. Round table: OCW

The CSR gets informed about the round table discussion that will take place on May 14.

Michele suggests mandating Ken for the roundtable discussion, but Bram does not find Ken critical enough. Points to address during the roundtable discussion are:

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- Student Housing;
 - Student integration as a whole community;
 - Internationalizing in a sustainable manner;

Bram stresses the link between internationalization, marketing and the financing of programs. Bram will forward the points he would like to see addressed to the CSR and to Moataz. **(action)** Ken will

125 create an overview of these suggestions for the next PV. **(action)**

Jason says that the FSR-FdG is in favor of reciprocity between universities in students exchange. Michele says exchange programs are unsustainable, although the AMC's internships might be different in this regard.

16. Smoking policy

The CSR discusses their stances on setting a smoking policy at the REC.

130 A small majority of the council is in favor of a smoke free campus. Michele suggests creating multiple smoking zones, such as tent. Jason suggests installing glass cabins in which people can smoke. Michele says that the neighbors should be taken into account when looking for a solution. Loraine says that the smoking zones should be close to the entrance. Mees is not in favor of spending the universities budget on facilitating people in smoking, Pim agrees. Michele says that it would consider a single investment

135 which would help both smokers as non-smokers. Also, it would be cheaper than hiring coaches.

The council suggests including the FSR's in the brainstorm as well.

17. Instellingstoets Kwaliteitszorg (ITK)

The CSR gets informed about the status of the upcoming ITK.

Mees says that Babeliowsky seems positive about the UvA passing the ITK during the visitation in November and December. Mees will forward the updated reflection document to the council. **(action)**

140 Mees suggests including broad points about the status of the medezeggenschap at the UvA, as this will then be taken up by the NVAO and the UvA will work on improving it.

18. OV: structural organization council elections

The CSR prepares for the agenda point on the council elections at the OV on May 1st.

Mees explains that the CSR had discussed with BC whether the structural organization of the elections should be the CSR's responsibility or should be the responsibility of the CvB or BC.

145 Michele says that this should have been discussed in the PV, but can come to the OV regardless.

19. CSR: council activity

The CSR decides on organizing a fun activity for the council.

Michele suggests only organizing a dinner, without boat trip. Moataz suggests going for karaoke. Bram suggests organizing a boat trip and says he can borrow a small boat.

150 Ken wants to hire a boat from Mokum Boot. Atma is indifferent. Michele wants to use Mokum Boat or Sloepdelen. Loraine does not want to go on boat. Sebastian and Bram want to use Sloepdelen. Mees, Teo, Jason and Quinta agree with all options. Guido and Pim do not want to spend CSR money on renting a boat.

Bram works out proposal to organize both a dinner and a boat trip, and to decide what will be for council members own expense and what will be from the CSR budget. **(action)**

22. W.v.t.t.k. / Any other business

155 *None.*

23. Input request from the FSR's

- WSM: IT-facilitation

24. To the media

None.

25. Questions

- Michele says P&A – E&V merging. Education & Accessibility.
- Pim asks for help to write the Transfer File. Quinta and Atma will help.

26. Ending

160 Pim closes the meeting at 18:02h.

Decisions

180425-01 The CSR decides to co-sign the advisory letter of the FSR-FEB about installing a new minor Sustainability and Economics, after the comments of PV180425 have been implemented.

180415-02 The CSR decides to send a positive advice about the method for setting the institutional tuition fees with the letter as proposed PV180425, after an editorial round.

Action list

165 **180425-01** Bram sends the advice on institutional tuition fees for an editorial round until April 30, 10.00h.

180425-02 Michele writes a memo with questions about the request for consent on the Privacy Policy for the OV and a follow-up meeting piece for PV180502.

170 **180425-03** The delegates asks their FSR's to give input on the Privacy Policy and Regulations on camera surveillance by April 29.

180425-04 Michele gives editorial comments to the concept letter on Deutsche Bank from the FSR-FMG.

180425-05 Jason asks the FSR-FdG whether they are lacking IT-facilitation.

180425-06 Atma checks the OC's stances towards the instalment of a numerus fixus, and informs the CSR about the selection criteria that will be used.

175 **180425-07** Pim inquires the status of the evaluation of the FEB's numerus fixus with Mariska Herweijer.

180425-08 Bram forwards his input for the roundtable discussion with OCW to the CSR and the Studentassessor-CvB.

180425-09 Ken composes an overview of the points the CSR would like to address during the roundtable discussion with OCW.

180 **180425-10** Mees forwards the updated reflection document of the ITK to the council.

180425-11 Bram works out a proposal for a fun trip (dinner/boat) with the council.



- 180418-01 Taskforces D&SS and F&H give follow-up to the meeting on the digital examination rooms.
- 180418-02 Guido asks the FSR's for their input on sharing video lectures within a course and
185 between programs.
- ~~180418-03 Pim sends the advice on the renewed advise request model OER for an editorial round until April 24.~~
- 180418-04 Mees and taskforce Program & Accessibility take up the rearrangement of holidays in the second semester, in relation to Mental Health.
- 190 ~~180418-05 Loraine and Bram ask the FSR's for input on the offering of tailor made transition programs within the faculties.~~
- 180418-06 Loraine and Bram respond to the request from the FSR-FMG on the letter about transition programs.
- ~~180418-07 Pim informs the FSR's about the intention of the CSR/GV to, in collaboration with AZ, set out a survey amongst students to gather input about the funds from the kwaliteitsafspraken.~~
- 195 ~~180418-08 All council members inform Pim what they consider most important in the spending of the funds from the kwaliteitsafspraken.~~
- 180418-09 Bram discusses the new REC lecture hall in relation to the campus vision with Otto van Tubergen.
- 200 ~~180418-10 During the upcoming IAO, the DB discusses the building of a new lecture hall at REC.~~
- 180418-11 Pim asks ISO during the next AV to give an explanation of their statement about the national labour market.
- ~~180418-12 PR sends the infographic on the university and medezeggenschap to the SVO.~~
- 205 ~~180411-02 Taskforce Education & Vision considers the proposal of the FSR-FEB to install a new minor in Sustainability and Economics.~~
- 180411-03 Taskforce PR considers the proposal to name the new bridge at REC, and inquires which plans the CvB has in this regard **during the OV**.
- ~~180411-07 Kjeld adapts the changes to the CSR's advice on the financial compensation of 1st year students in the medezeggenschap and sends it for an editorial round on April 16.~~
- 210 ~~180411-08 Jason forwards the information that the FSR-FdG gathered about student engagement.~~
- ~~180411-10 During the upcoming IAO, the DB inquires whether the offering of Dutch language courses is being discussed within the VSNU.~~
- 180411-11 Guido writes a follow-up meeting piece to discuss the proposals from the file holder meeting on Blended Learning.
- 215 ~~180411-12 Taskforce Programs & Accessibility discusses a follow up for the diversity file and comes back to this during PV180502 PV180425.~~
- 180411-13 Taskforce Finance & Collaboration discuss the *kwaliteitsafspraken* and possible scenarios for the UvA, and they ask the FSR's for input on the agreements and the procedure.
- 220 ~~180328-05 Taskforce Democratization & Policy and the DB ask the FSR's for input about the ideal structure of the CSR and discuss writing a memo about this (change of) structure.~~
- ~~180328-08 All taskforce heads, besides Kjeld and Michele, inform Loraine about the policy documents that are needed for their council work but are not (easily) accessible or to be found by students generally.~~
- 225 ~~180314-04 All council members compose an overview before April 23rd of the hours they spend from March 19th until April 15th on council work, studying, their job, and other obligations. An indication of the stress level (1-5) will be added.~~
- ~~180314-08 Pim, Sebastian, Ken, Sasha, and Michele discuss the setup of a memo to the CvB about burnouts in the medezeggenschap. Ken writes a memo for April 20th.~~
- 230 ~~180124-02 Michele looks up more information about the temporary contracts which fall under the UvA-Holding.~~

Pro memorie

- 235 **140908-04** The DB is strict about *nazendingen* and being present in time.
- 140908-05** A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- 235 **141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 150420-01** All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces. Delegates send their updates before Wednesday 12h.
- 240 **150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 151019-03** Sasha notifies the FSR's after the PV on which topics the CSR needs input, if mentioned explicitly during the PV.
- 160502-01** Pim and Sebastian take good care of the plants.
- 161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 245 **161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01** Bram and Guido organize fun activities for the council on regular basis.
- 170201-04** The DB oversees a proper balance between small and large files in the PV.
- 171101-01** All council members archive their documents in the P-drive.
- 250 **171108-04** The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
- 180207-01** Council members try to take care of expressing their opinions and give arguments for their standpoints.
- 255 **180319-01** The DB makes sure that the CSR 18-19 gets informed properly about the request for advice on *schakeltrajecten* that can be expected in September 2018.