

Minutes of the *Plenaire vergadering* of the CSR on the 11th of April 2018

Council members	Guido Bakker (16:29-18:02) Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Michele Murgia, Kjeld Oostra, Sebastian Proos, Loraine Smith;
Council assistants	Quinta Dijk, David Nelck (until 18:02);
Absent	Sofie ten Brink, Sasha Borovitskaja, Mees van Rees, Teo Todercan;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i> , Jason Biemond <i>FSR-FdG</i>
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

Concept agenda

1. Opening
2. Mail
3. Approving the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, delegates, Studentassessor-CvB
7. Diversity: opinieartikel
8. Model-OER
9. Profileringsfonds: 1st year students
10. Priorities CSR
11. Housing: organization of a creative session
12. Housing: REC lecture hall
13. Mental Health
14. Blended Learning
15. GV: Universiteitsreglement
16. W.v.t.t.k. / Any other business
17. Input request from the FSR's
18. To the media
19. Questions
20. Sluiting

1. Opening

Pim opens the meeting at 15.03h and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.

- Education & Vision takes up the request of the FSR-FEB to set a new minor *Sustainability and Economics*. **(action)**
- Taskforce PR will take up request to name the new bridge at REC. **(action)**

3. Concept minutes

Setting the minutes of PV180307, PV180314, PV180321, PV180328, PV180404 is postponed until next week.

4. Checking the action list

The action list gets updated.

5. Announcements

- Teo, Mees, Sofie, and Sasha are absent. Guido will be later.
- Ken says that the UvA Health Week will take place next week, and he will write an update about the Mental Health files later.
- Ken will be organizing open sessions with the file-holders internationalization.

6. Updates DB & taskforces, delegates, Studentassessor-CvB

The written updates discussed briefly.

- Michele informs the council that a meeting with JZ about privacy is being organized for April, and suggests all FSR's appoint a file-holder for this.
- Michele asks whether the FNWI gives advice on the OER per program or per degree.
- Michele and Bram explain that charging students for mandatory TOEFL-tests should not be allowed.
- Bram will inform Loraine about the plan on Diversity that the FdR is working on. **(action)**

7. Setting the agenda

The agenda is set with changes.

Taken from the agenda: *Housing creative session, Housing REC lecture hall, Mental Health*
The agenda points *Diversity* and *University Regulations* are exchanged.

8. GV: Universiteitsreglement

The CSR discusses proposed changes to the University Regulations (UR).

Appointment procedure for deans – Michele asks why David states that the pilot of the appointment of deans was a success. David says that the FSR's were granted more rights and that this means the pilot was preferably over the current/standard procedure. The phrasing would be beneficial when arguing for implementing the rights in the UR. Kjeld suggests the FSR's to discuss what their experiences of the recent appointments were, but this information has already been gathered. Michele asks whether GV has input on the *Leidraad Topkader*, but this is not the case unless it is explicitly attached and referred in the University Regulations. Pim suggests first getting rights on the *leidraad* and then forwarding the rights to the faculty councils.

Afdelingsvoorzitters / letter from FGw – Michele suggests not removing the prerequisite for the candidates to be a professor, but to adjust it. The FSR-FGw is in favor of changing the condition (i.e. being a *universitair hoofddocent*), but not removing any prerequisite completely. Jason questions whether this means that the person needs to be working in education at the moment. Michele suggests considering whether differences between faculties could be upheld. Kjeld suggests letting the deans



decide per faculty what the prerequisites should be, but Pim is not in favor of this. Kjeld suggests adopting the prerequisites in the faculty regulations, to give the FSR and OR a say in this.

Student assessor/letter from FNWI – The FSR-FNWI 16|17 sent a letter, but the FSR-FNWI is currently proposing to include this in the evaluation and not take it up with the GV at this stage. Michele says that the faculty medezeggenschap has the right of advice on the function profile, according to LSVb and LOF, if the board has several people. Bram says this is not according to the WHW. Michele, Kjeld, and Bram sort this out. **(action)**

9. Model-OER

The CSR discusses the CvB's reaction to their advice and the renewed advisory request on the model-OER, and discusses the response they will give to the renewed request for advice.

General – process: restating the argument. Kjeld says that the faculties have started drafting the OER which means that changes to the model-OER would be coming (too) late. Bram says that it is very important for the CvB to be more careful in this communication. Pim will also draft a reply to the role of the CSR in the working group.

Richtlijn grades: Including a statement about technicalities and the problems according to GALOP.

Mandatory lectures: restating the argument.

An introduction: Restating the advice. Bram suggests asking to get a guarantee for next year, but Michele would like the changes to be implemented this year to help the FSR's in referring to this. Kjeld adds that if the points are not added this year, there is the risk of the faculty OER in 2019 being based on the model-OER of this year and then again not being included.

A 2.3: Kjeld says as the model-OER is not binding, so this proposal can be included while leaving autonomy to deans to include this in the faculty OER.

A 3.1: Pim suggests restating the advice, but Michele and Kjeld question this. It will not be included.

A 4.1: Restating the advice, the CSR believes that the model-OER is the best place to explain this right.

A 4.2: Kjeld says that taking into account the limitation of making questions for exams is important to take into consideration, but creating both a representative exam and a real exam should be possible. Jason says that FdG decided to offer practice material that is a different form of the exam but larger than the representative exam, as a 'toetsmatrix', as the way of examining varies strongly. Michele suggests rephrasing the proposal. This question will be addressed next week.

A 4.4: Restating the advice.

A 4.9: Jason explains that FSR-FdG defined *digital exam* as a written exam. This will be included in the proposal.

A 4.10: Restating the advice.

A 6.5: Restating the advice. Ken says that the CvB should take the work of the people working on functional limitation into account.

B 1.2: Restating the advice. The CSR finds this very important.

B 4.3: Jason suggests mentioning the publication date/version of the student guide. Pim says that OC's do not check the study guide for the mandatory status of the courses, and the definition is not included in the *Studentenstatuut*. Pim will check how/if the mandatory status of courses is defined in the OER.

(action)

B 8.1: Restating the argument.

10. Profileringsfonds: 1st-year students

The CSR discusses financially compensating the 1st year students in medezeggenschap.

Kjeld explains that last year only part 4 of the Profileringsfonds has been revised, and Tamara suggests addressing the small reforms that were made to the other chapters.

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-- Guido Bakker enters the meeting --

Kjeld suggests broadening the advice from OC's to compensating 1st-year students in the *medezeggenschap* in general, to also include council assistants. Michele says that a position in *medezeggenschap* would give dispensation on the BSA-requirements, which means that it is important to consider giving the compensation retroactively.

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Pim suggests mentioning the general goal of the CSR to increase student involvement.

Voting proposal: The CSR sends an advice about the financial compensation of 1st-year students in the *medezeggenschap*.

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In favor 12

Against 0

Blanco 0

Abstain 0

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The voting proposal is adopted.

Kjeld will adopt the changes before April 16 for an editorial round. **(action)**

11. Priorities CSR

The CSR discusses the priorities in the collaboration with the CvB and their progress.

Shaping of education; Jason says that the FSR-AMC is working on student engagement, and he will forward the information. **(action)** Kjeld links the goal to financial compensation for 1st-year students. Michele says that the OC compensation is generally not high enough.

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Medezeggenschap in CANVAS: Mees says that this implementation will not happen as the CvB is opposed. David says that UvA-website and newsletter can be used. PR is taking this up.

Higher turnout at elections: Mees is writing a function description to hire a student via UvA-jobs. Michele asks whether the turnout for OC and SR elections are considered separately, and PR will check this. **(action)**

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Internationalization: Ken is working on this.

Student housing; Kjeld asks if the communication to international students about the Amsterdam housing situation is being addressed, and Ken says this will be taken up later.

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Internationalization for the benefit of education; This will be addressed in the internationalization working group. Michele stresses the right of consent for OC's to change the language of programs.

Dutch language courses; Anouk Tso and Brigitte Widdershoven are taking this up in the language policy. Teo wants to give ECTS for these courses. Kjeld suggests including this in the discussion on the *Kaderbrief* as a statement, and Michele suggests doing this for English courses as well. Pim wants to ask whether this is being taken up in the VSNU. **(action)**

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Other: REC lecture hall, honours, schakeltrajecten, refugee students, decentral rights on quality agreement funds.



12. Blended Learning

The CSR gets updated on the outcomes of the file-holder meeting on Blended Learning.

The points coming forward from the file holder meeting to address at central level are:

- Compensation / Incentive for teachers to use Blended Learning
- Timeline for implementing Blended Learning (working group)
- Video lectures being online available for all UvA-students

Michele says that changes/additions to the input from the FSR-FGw need to be made, and he will take this up with the file holder who was present. Kjeld says that the FSR-FNWI also has an addition as there is a group working on Blended Learning in the faculty, but they feel they are now being instructed from a central level and are not positive about this.

Pim says that the rector is involved in Blended Learning and is currently reorganizing the structure of all the working groups related to this matter.

Guido suggests discussing the 1st and 3rd question from FSR's next week. **(action)**

13. Diversity: opinieartikel

The CSR decides whether they will co-sign an opinieartikel on the diversity policy of the UvA.

Loraine received a request from a delegation who wrote a letter for councils to co-sign, addressing the interviews with, and statements of, diversity officer Anne de Graaf. These issues had been discussed with Anne de Graaf, but despite this, there have not been any changes. Loraine explains that the statement is coming from members of the Diversity Forum on personal title, and she explains the position of the CSR in the Diversity Forum.

Michele suggests asking for more time to give comments on the draft and decide on signing it later. Jason and Quinta agree. Guido says that Mees is opposed to the letter due to the content, which had not been discussed before. Guido states that he himself will be voting against signing the letter. Bram says that signing the letter is wrong, as Anne de Graaf is working tactically with all different and opposed parties, and she should be given time to create a proper diversity policy. Sebastian suggests signing the statement on personal title. Kjeld, Ken, and Quinta are not in favor of signing the statement, because of the formal position of the CSR as interlocutor.

Moataz explains how the Diversity Forum was set up as *klankbordgroep*. Anne de Graaf had been appointed from the 1st of November, 2017. Moataz says that Anne de Graaf in the interviews focuses on what she is 'not doing' instead of emphasizing on her plans positively. This is however strategic, as there are many people against diversity policy who can be convinced now that the diversity policy is not taking the wrong direction. Any problems that the CSR has with the working of Anne de Graaf can be discussed with her directly. Michele agrees with Moataz, but with the spirit of the statement as well. Pim agrees with the spirit of the statement too but suggests not signing it as CSR.

Loraine says Anne de Graaf was not hired to create her own policy, but to work on the recommendations of the Diversity report, so this should happen. Michele agrees that this is currently not being done.

David states that he believes that council assistants should also be given voting rights in these matters that do not only consider the UvA internally but have an impact on external policy as well. The council does not agree as giving voting rights to council assistants is against the regulations.

Voting proposal: The CSR is in spirit in favor of co-signing a critical opinion article about the policy of Anne de Graaf in the function of Diversity Officer (on diversity report & quota).

In favor 5

160 *Against* 5

Blanco 1

Abstain 1

The voting proposal is not adopted.

165 Taskforce Programs & accessibility takes up the diversity file and come back to this PV180425. **(action)**
Pim opposes to signing the letter on a personal title while mentioning a function as CSR council member.

17. W.v.t.t.k. / Any other business

- **Quality agreements;** Pim gives an update on the meeting. There will be a large role for the *medezeggenschap*. The UvA's internal education policy should be in line with *kwaliteitsafspraken*. This will be taken up in taskforce Finance & Collaboration, who will work out multiple scenarios. **(action)** The suggestion of AZ is sending out a survey to all students to ask them what they consider as (important for the) quality of education. Michele asks when the FSR's can give input to the procedure. F&C will soon inform them about this.

18. Input request from the FSR's

- Kwaliteitsafspraken.
- Internationalization
- Privacy
- Mental Health: Study guidance Student psychologists/StS\

19. To the media

- UvA's Education Day
- Council elections (for both OR, SR, and OC)

20. Questions

- Tamara urges the council to clean the office in CREA 1.16.
- Pim says that ISO overstepped their boundaries by sending out a press statement about the national labour market. Pim will come back PV 180418. **(action)**
- Loraine suggests discussing merging E&V and P&A in the DB. **(action)**

-- David Nelck and Guido Bakker leave the meeting --

21. Ending

185 Pim closes the meeting at 18:03h.

Decisions

180411-01 The CSR decides to send an advice about the financial compensation of 1st-year students in the *medezeggenschap*.



Action list

- 180411-01 Bram informs the council about the decision that was made to create a new lecture hall at REC during for PV180418.
- 190 180411-02 Taskforce Education & Vision considers the proposal of the FSR-FEB to install a new minor in Sustainability and Economics.
- 180411-03 Taskforce PR considers the proposal to name the new bridge at REC.
- 180411-04 Bram informs Loraine about the diversity plans at the FdR.
- 180411-05 Michele, Kjeld, and Bram check the formal rights of the decentral medezeggenschap in setting the function profile of a student assessor.
- 195 180411-06 Pim gathers more information on the definition of mandatory courses in the (model-)OER, *Studentenstatuut*, and *Studiegids*.
- 180411-07 Kjeld adapts the changes to the CSR's advice on the financial compensation of 1st-year students in the medezeggenschap and sends it for an editorial round on April 16.
- 200 180411-08 Jason forwards the information that the FSR-FdG gathered about student engagement.
- 180411-09 PR checks whether the turnout numbers for the outcomes of OC, FSR, and CSR will be counted separately.
- 180411-10 During the upcoming IAO, the DB inquires whether the offering of Dutch language courses is being discussed within the VSNU.
- 205 180411-11 Guido writes a meeting piece to discuss the proposals from the file holder meeting on Blended Learning.
- 180411-12 Taskforce Programs & Accessibility discuss a follow up for the diversity file and comes back to this during PV180425.
- 180411-13 Taskforce Finance & Collaboration discuss the *kwaliteitsafspraken* and possible scenarios for the UvA, and they ask the FSR's for input on the agreements.
- 210 180411-14 Pim writes a meeting piece for PV180418 about ISO's press statement about the labour market.
- 180411-15 The DB discusses the possible merge between taskforces Education & Vision and Programs & Accessibility.
- 215 ~~180404-01 Pim informs Arne Brentjes that the CSR would like to allow the BA + MA Anthropology to join the pilot flex studying after the request of the OC, and that the CSR has a right of consent on changes to the pilot.~~
- ~~180404-02 Teo contacts Peter van Baalen on what the next steps will be regarding extra study spaces at REC.~~
- 220 ~~180404-03 Teo mails VSNU whether they already have pieces for the appointment on *Kwaliteitsafspraken*.~~
- ~~180404-04 Michele contacts Gerard Nijsten to ask whether he should be part of the sounding board for the *Veranderprogramma Logistiek*.~~
- 180404-05 Michele contacts Peter Hoekstra to get informed on the relation between privacy and educational dashboard courses.
- 225 ~~180404-06 Pim discusses with Mees how the rescheduling of holidays can be picked up at the UCO.~~
- ~~180404-07 Taskforce Digitalisation & Study support fill in the schedule concerning blackboard maintenances sent by ICTS.~~
- ~~180404-08 Delegates put the topic of mental health, primarily in relation to PR, as a priority to their FSR's.~~
- 230 ~~180404-09 Kjeld asks Tamara whether she can book halls at the relevant campuses in order to have the CSR sessions there.~~
- 180404-10 Taskforce Finance & Collaboration mail the FSRs for their input on the procedure of *Kwaliteitsafspraken*.

- 235 ~~180404-11~~ — Kjeld and Michele write a draft of an advice regarding the profiling fund compensation for first-year students in OC for the PV 180411.
- ~~180404-12~~ — Bram writes a draft of an advice regarding the REC lecture hall for the PV180411.
- ~~180328-05~~ — Taskforce Democratization & Policy and the DB ask the FSR's for input about the ideal structure of the CSR and discuss writing a memo about this (change of) structure.
- 240 ~~180328-06~~ — Michele informs the council about the reaction of *Juridische Zaken* to the proposed changes in the concept electoral regulations for OC's.
- ~~180328-08~~ — All taskforce heads, **besides Kjeld**, inform Loraine about the policy documents that are needed for their council work but are not (easily) accessible or to be found.
- ~~180321-04~~ — Quinta inquires whether the Turnitin plagiarism check causes problems for exams or assignments about formatting or programming.
- 245 ~~180321-06~~ — The delegates check whether the OC's have been asked to confirm whether the students are listed in the *Kiesregister*, prior to setting the electoral regulation for OC's.
- ~~180314-04~~ — All council members compose an overview of the hours they spend from March 19th until April 15th on council work, studying, their job, and other obligations.
- 250 ~~180314-08~~ — Pim, Sebastian, Ken, Sasha, and Michele discuss the setup of a memo to the CvB about burnouts in the medezeggenschap. **Ken writes a memo for April 20th.**
- ~~180307-03~~ — Sebastian, Bram, Guido, and Teo fill in the schedule to increase the CSR's presence at UvA-locations.
- ~~180228-05~~ — Guido writes a meeting piece to discuss Blended Learning and CILT after the fileholder meeting took place.
- 255 ~~180214-04~~ — Loraine writes a concrete proposal with an estimate of the costs for the organization of a creative session about housing.
- ~~180124-02~~ — Michele looks up more information about the temporary contracts which fall under the UvA-Holding.
- 260 ~~180117-07~~ — Taskforce Digitalization & Study Support checks the shortage of examination rooms for digital exams. Guido forwards the relevant documents to Teo, who will be joining him.
- ~~171129-14~~ — Mees keeps in mind for the upcoming UCO meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC's to check these evaluations.

Pro memorie

- 265 ~~140908-04~~ — The DB is strict about *nazendingen* and being present in time.
- ~~140908-05~~ — A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- ~~141208-04~~ — The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- ~~150420-01~~ — All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces. Delegates send their updates before Wednesday 12h.
- 270 ~~150907-02~~ — Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- ~~151019-03~~ — Sasha notifies the FSR's after the PV on which topics the CSR needs input, if mentioned explicitly during the PV.
- ~~160502-01~~ — Pim and Sebastian take good care of the plants.
- 275 ~~161017-04~~ — The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- ~~161017-05~~ — The taskforce heads oversee the diverse division of speakers for the OV.
- ~~161031-01~~ — Bram and Guido organize fun activities for the council on regular basis.
- 280 ~~170201-04~~ — The DB oversees a proper balance between small and large files in the PV.
- ~~171101-01~~ — All council members archive their documents in the P-drive.



171108-04 The delegates check whether the agendas, minutes and letters of the FSR's are being published online.

180207-01 Council members try to take care of expressing their opinions and give arguments for their standpoints.

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