



Conceptagenda: *Plenaire Vergadering of the CSR*

Time Wednesday, January 24th, 2018, 15.00-18.00h

Location REC C1.06

Conceptagenda

1. **Opening**
2. **Mail**
3. *5min* **Setting the concept minutes of PV180110 and PV180117**
Concept minutes will be forwarded
4. *5min* **Checking the action list**
See below
5. *5min* **Announcements**
6. *5min* **Updates: DB & taskforces, representatives, Studentassessor-CvB**
7. **Setting the agenda**
8. *10min* **Studentassessor-CvB** **Deciding**
The CSR decides on the delegation for the informal talk about the student assessor CvB.
Meeting materials attached
9. *10min* **Budget CSR weekend** **Deciding**
The CSR decides on the budget for the weekend away in February.
Meeting materials attached
10. *15min* **Sustainability** **Discussing**
The CSR discusses its stances on sustainability.
Meeting materials will be forwarded
11. *40min* **Instellingsplan** **Discussing**
The CSR discusses the institutional plan to prepare for the round table discussions.
Meeting materials attached
12. *10min* **Budget CSR 2018** **Informing /Discussing**
The CSR discusses the concept budget of the CSR for 2018.
Meeting materials will be forwarded
13. *10min* **Hei-avond CSR-CvB** **Informing /Discussing**
The CSR gets informed about the set up for the session on January 30th.
Meeting materials attached
14. *10min* **Model-OER** **Informing**
The CSR gets informed about the request for advice on the bachelor's and master's model-OER.
Meeting materials attached

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| 15. 30min | Priorities CSR
The CSR discusses setting shared priorities with the CvB for the rest of the council year.
<i>Meeting materials will be forwarded</i> | Discussing |
| 16. | W.v.t.t.k. / Any other business | |
| 17. | Input request from the FSR's | |
| 18. | Questions + closing the meeting | |

Action list PV CSR

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| 180117-01 | Sasha writes an update to inform the council why it is not possible to grant voting rights to the council assistants. |
| 180117-02 | Taskforce PR looks for an alternative location for the <i>Constitutieborrel</i> of January 23 rd , before Friday January 19 th . |
| 180117-03 | Taskforce Programs & Accessibility researches the possibilities to extend the model of a tuition fee free board year to international students. |
| 180117-04 | Sebastian and taskforce PR draft a concept budget for the PR expenses in 2018. |
| 180117-05 | Kathelijn and Mees assist the DB in preparing a discussion on the priorities of the CSR which can be addressed to the CvB. |
| 180117-06 | Bram writes a meeting piece for PV180124 on Housing and Internationalization. |
| 180117-07 | Taskforce Facilities & Housing checks the shortage of examination rooms for digital exams. |
| 180117-08 | All taskforce heads and the chair of the council write a short text of 150 words in Dutch and English about the files and subjects they are working on, before January 26 th . |
| 180117-09 | Taskforce Finance & Collaboration takes up complaint about bank accounts for international students at ING. |
| 180110-02 | Taskforce Facilities & Housing investigates the possibilities of using external study places and opening these up to UvA-students. |
| 180110-03 | The representatives discuss the proposed procedures for dean appointments with their FSR. |
| 180110-04 | David organizes a file holder meeting on the procedures for dean appointments, after the initial stances of the council are known. |
| 180110-05 | Kathelijn, Quinta, Sasha and Tamara organize a weekend getaway. |
| 180110-07 | Pim contacts Mariska for insight in the CBO minutes. |
| 171220-02 | Quinta writes a meeting piece for PV180131 on the first meeting and evaluation of the University Forum. |
| 171220-04 | All council members forward a slogan for the council elections to taskforce PR. |
| 171220-05 | Loraine checks the cleaners on the UvA-locations are hired by different companies. |
| 171220-07 | David asks the FSR's about their vision on the NSE and organizes a file holder meeting, if necessary. |
| 171220-09 | The representatives check their FSR-archive for discussions and information on the NSE. |
| 171220-11 | Pim en Sasha discuss the <i>Draaiboek Opleidingsaanbod</i> . |
| 171213-05 | Pim voices at ISO that the FSR FMG and the CSR see the importance of schakeltrajecten. |
| 171206-02 | Raj gathers information about peer reviewing at the different faculties. |
| 171206-09 | Kjeld organizes a meeting to discuss the role of the representatives in relation to FSR and CSR. |
| 171129-07 | Sasha asks the advisory council in which way they would like to receive the documentation of the CSR. |
| 171129-08 | Sasha discusses the article on hiring council assistants when a vacancy emerges with the CSB. |
| 171108-02 | Sasha and Tamara arrange a training on the writing of meeting pieces and time management. |
| 171108-11 | Taskforce Facilities & Housing writes a concept vision on sustainability and brings this to the PV after the file-holders meetings. |
| 171108-12 | Taskforce Digitalization & Study Support informs the FSR's about addressing problems regarding discuss the obligatory purchase of binders with study materials to program directors. |
| 171011-08 | Sasha announces at the GV that all GV-members have the opportunity to put topics on the GV-agenda. |
| 170823-06 | Michele will make a plan to involve the FSR's in setting up the BSA-evaluation, and informs the FSR's about the position of the deans in this. |

Pro memorie list PV CSR

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| 140908-04 | The DB is strict about <i>nazendingen</i> and being present in time. |
| 140908-05 | A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this. |

- 141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 150420-01** All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces.
- 150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 151019-03** Sasha notifies the FSR's after the PV on which topics the CSR needs input.
- 160502-01** Pim and Sebastian take good care of the plants.
- 161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01** Bram and Sasha organize fun activities for the council on regular basis.
- 170201-04** The council oversees a proper balance between small and large files in the PV.
- 171101-01** All council members archive their documents in the P-drive.
- 171108-04** The representatives check whether the agendas, minutes and letters of the FSR's are being published online.
- 171129-14** Mees and Sasha keep in mind for the upcoming UCO-meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC's to check these evaluations.