Minutes of the *Plenaire vergadering* of the CSR on the 4th of July, 2018

Council members	Guido Bakker (from 15:04), Sasha Borovitskaja, Pim van Helvoirt, Atma Jyoti Mahapatra, Michele Murgia (until 17:43), Kjeld Oostra, Mees van Rees (until 16:50);
Council assistants	-;
Absent	Jern Ken Chew, Sofie ten Brink, Quinta Dijk, Bram Jaarsma, David Nelck, Sebastian Proos, Loraine Smith, Teo Todercan;
Guest(s)	Moataz Rageb *Centrale Studentassessor,* Jason Biemond *FSR-FdG* (until 16:48);
Minutes	Tamara van den Berg *Ambtelijk secretaris*

Concept agenda

1. Opening
2. Mail
3. Approving the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, delegates, central student assessor
7. Setting the agenda
8. Information security policy
9. Acceptable Use Policy
10. Diversity
11. OC-handreiking
12. Elections: UvA-panel & facilitation by Bureau Communicatie
13. UCO
14. Klachtenregeling
15. CSR Reglement
16. Studentenstatuut
17. Decentrale selectiecriteria
18. Kwaliteitsafspraken
19. OC: compensation of hours
20. W.v.t.t.k. / Any other business
21. Input request from the FSR's
22. To the media
23. Questions
24. Sluiting

1. Opening
Pim opens the meeting at 15:00h and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.

3. Concept minutes

Setting the minutes of PV180613, PV180620 and PV180627 is postponed until after the summer recess.

4. Checking the action list

5   *The action list gets updated.*

-- Guido Bakker enters the meeting. --

5. Announcements

- Today is the last PV before the summer recess.

6. Updates DB & taskforces, delegates, central student assessor

The written updates are discussed briefly.

7. Setting the agenda

10   *The agenda is set with changes.*
Taken off: Diversity
Added: ITK
Decentral selection criteria is moved up on the agenda.

8. Information security policy

The CSR decides on the request for consent on the Informatiebeveiligingsbeleid.
15   Michele says that the 2 points of the CSR, as addressed in the OV, have been answered.

<u>Voting proposal:</u> The CSR decides to consent to the Informatiebeveiligingsbeleid.
In favor 8
Against 0
20   *Blanco* 1
Abstain 0
The voting proposal is adopted.

Michele will put the consent letter on the Information Security Policy up for an editorial round until
25   July 5th, 15.00h. **(action)**

9. Acceptable Use Policy

The CSR decides on the request for consent on the Acceptable Use Policy students.
Mees asks how to interpret a policy that states 'do as you would be done by'. Michele says the policy is a framework that will be worked out further in other documents and that the article can function as a legal reference, in case this is needed. Pim says that the reference is not sufficient and suggests
30   advising to further elaborate on it. Sasha says that an acknowledgment of the policy being context dependent is still better than the presented biblical reference.
Guido says that the framework is too vague and lacks any legal ground. Michele states this is not the case since it functions well as a framework.

Sasha questions how many frameworks for policy on privacy and security can exist. Michele says that the framework sets out the practical content for different groups and parts of the university, and therefore is useful as an overarching guideline.

Voting proposal: The CSR decides to consent to the Acceptable Use Policy students, taking into the consideration of the adjustments of the PV180704.
In favor 7
Against 1
Blanco 1
Abstain 0
The voting proposal is adopted.

Sasha says that Van Tatenhove indicated that it would be useful if the CSR would advise on the position of student assistants under the AUP for employees.

Voting proposal: The CSR decides to send an unsolicited advice on the Acceptable Use Policy employees about the position of student assistants.
In favor 8
Against 1
Blanco 0
Abstain 0
The voting proposal is adopted.

Michele will put the consent letter on the Acceptable Use Policy up for an editorial round until July 5th, 15.00h. **(action)**

10. ITK: critical self-reflection
The CSR reconsiders their advice on the ITK critical self-reflection.

Background Mees recalls that the CSR had decided to send a positive advice with a lot of critical points in the letter, and he has discussed this with Alexander Babeliowsky. An updated version is now proposed and it should be decided whether the CSR wants to revise their advice. Pim says that the UvA has a responsibility towards the NVAO, but should not put pressure on the *medezeggenschap.* Pim thinks the advice can be updated but suggests to include a critical note about the functioning of the OC's.

Introduction The CSR is not in favor of mentioning that the ITK self-reflection is an accurate representation of the quality system.

OC's The advice of the *Programmagroep Opleidingscommissies* has been mentioned in the ITK, and so is the organization of the elections. The council is not in favor of calling the problems of OC's 'startup problems'. Michele says that the UvA was well aware of the upcoming elections and should have organized this better. Sasha suggests mentioning facilitation in a broader sense than merely the compensation in hours. Michele says that the program group suggests giving at least at 100 hours compensation for teaching staff per year at the faculty level, but that this compensation can depend on the number of students and programs. Michele adds that OC's are composed through elections by default ('*in beginsel*') unless it has been chosen to diverge from this. Pim says that the problems in communication between OC's and program directors should be added, but Mees and Sasha disagree with bringing in new points at this stage of the process.

Student assessor The CSR's advice has been incorporated.

UvA-Q The CSR is positive about the proposed textual adjustments.

Internationalisation The council does not find the proposed textual adjustment sufficient. Mees suggests keeping the original point of advice.

Temporary contracts The council is positive about the proposed textual adjustments.

Heatmap The CSR will propose a technical suggestion: "*De heatmap is bedoeld als startpunt voor een meer kwalitatief gesprek…*"

85 **Workfield councils** Michele says that choosing to participate is not the same as deciding on the composition of a council. Pim stresses that these links to the work field are program specific.

Mees will send the ITK advice letter for an editorial round until July 5th 17.00h. **(action)**

11. OC-handreiking
The CSR discusses the revision of the OC manual.

90 **Voting proposal:** The CSR decides to send an advice letter on the revision of the OC-manual, as proposed in PV180704.

In favor 7

Against 2

Blanco 0

95 *Abstain* 0

The voting proposal is adopted.

Michele will put the advice letter on the OC-manual for an editorial round until July 5th, 15.00h. **(action)**

12. Decentrale selectiecriteria
The CSR discusses the request for consent on the decentral selection criteria 2019-2020.

100 **Dentistry** Sasha asks why English and mathematics are sufficient for predicting study success in dentistry. Sasha suggests following the advice of the USR-VU.

Medicine Mees says that the approach is similar to that of the medicine program in Utrecht. Jason will look into this. Pim suggests pushing for a non-cognitive requirement, but the FSR will give a positive advice and is in favor of the essay assignment. Pim suggests focusing on the motivation of students, but

105 Kjeld and Sasha suggest following the FSR's advice.

-- Jason Biemond leaves the meeting. --

Psychology No comments.

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-- Mees van Rees leaves the meeting. --

Biomedical sciences No comments.

Artificial Intelligence The FSR-FNWI was positive that the number of students was increased. Kjeld

115 says that a non-cognitive skill is tested.

Psychobiology No comments.

The council agrees that the procedure should be followed together with the FSR's. Pim suggests creating a document similar to the *Draaiboek Opleidingenaanbod.* Sasha is positive about setting a

120 *draaiboek* and suggests sending the CSR's comments to FSR's to see whether they agree with the CSR's points and possibly have additions.

Pim will contact JZ and inform them about the initial direction of the CSR to follow the advice of the FSR's. **(action)**

13. Elections: UvA-panel & facilitation by Bureau Communicatie
The CSR gets updated about the meetings with BC regarding the student council elections and the turnout.

125 **UvA Panel** The outcome of the survey was discussed. More information should be given about the elections, and the UvA will look into appointing a contact person for the *medezeggenschap* to help to promote and thinking along. The student newsletter will be sent probably from September onwards.

Facilitation by BC The CSR gets a budget of €10.000,- but cannot spend this efficiently enough. The UvA should facilitate the communication channels while the CSR will be in contact with the parties to
130 provide the content. A follow-up meeting will be planned, also to discuss hiring the UvA-jobs student for promotion. The budget will probably be (partially) shifted to BC because of this. Pim disagrees with the proposal and thinks the plans will be costly, but Kjeld says this can be negotiated later.

Kjeld asks whether the CSR is ok with the CSR publishing the outcome of the survey and the fact that they will work to improve the situation. The council agrees.

14. UCO

135 *The CSR prepares for the UCO meeting on July 4th.*

Versnellingsplan VSNU Pim says Peter van Baalen wants digitalization and the CSR does only want digitalization for the benefit of education.

15. Klachtenregeling

The CSR gets informed about the request for consent on the complaints regulations for personnel and students.

Article 12 Pim want to ask JZ to define what is a reasonable time to respond.

140 **Article 16** Pim says that there is no option to disagree with the *Klachtencommissie* and asks whether arbitration is possible and if this ever happens. Sasha says a request can be made for the national ombudsman to look into this. Sasha will check this with the AWB.

Other Tamara asks for clarification about the *bestuursorgaan* giving general instructions and the committee being sworn to secrecy. Sasha wants to ask JZ about all the points listed in the meeting piece. Sasha says
145 suggests checking the composition of the *Klachtencommissie*.

Translation The CSR would like to see a translation of the final version.

Sexual harassment Moataz has taken this up. This will be discussed during the next meeting.

16. CSR Reglement

The CSR discusses their input for the update of the CSR Regulations.

Article 2:6 The rights of the FSR can be specified in the FSR regulations. Kjeld says the CvB will not ask
150 the FSR's to implement this. Sasha suggests informing the FSR's that rights can be found in the CSR-regulations.

Article 9 Tamara suggest not receiving this on paper, but by e-mail.

Article 12 Kjeld suggests not making this more concrete, as it could also have a negative effect. Sasha agrees. Kjeld suggests removing what is mentioned in the GV regulations.

155 **Other** The other articles suggested in the meeting piece will be addressed to JZ.

17. Kwaliteitsafspraken

The CSR discusses the procedure for the quality agreements and their vision for spending these funds.

Financial aspects Pim explains that the CvB wants to divide the funds *'gewogen'* as the UvA receives the funds from the Rijk in this matter and that they want to follow the allocation model in distributing the funds. If the CSR disagrees, the financial matters will be taken out of the memo for now and
160 discussed further in August. A meeting with FP&C will be planned to discuss the results of the CSR's decision and to take this into consideration when finalizing their stance. **(action)** Pim will inform Frank Zuijdam that the CSR still wants to divide these funding *'ongewogen'*. **(action)**

Procedure Pim does not see problems with the procedure, as the financial aspect has been taken out. Michele opposes the inclusion of the CBO in the procedure. Kjeld says the CBO is only included in the end.

165 **Voting proposal:** The CSR decides to consent to the procedure of the *Kwaliteitsafspraken*, without the financial aspects.
In favor 6
Against 2
Blanco 1
170 *Abstain* 0
The voting proposal is adopted.

-- Michele Murgia leaves the meeting. --

175 Pim will put the consent letter on the procedure Kwaliteitsafspraken (without financial aspects) for an editorial round until July 6th, 8.00h. **(action)** Pim wants to include a point about the short time span of the consenting period just before the summer recess. The council agrees.

Vision on spending the funds
180 Sasha says the CSR should not advise on the decentral expenditure. Pim says that the starting note has to be consented to while including plans for the decentral spending. Sasha suggests listing all the theme's as an option while suggesting that this should be worked out per faculty. Kjeld says the FSR's should decide on theme's and that the CSR should only be involved in seeing to what is incorporated in the start note as the agreements are being processed at the faculty level and with the decentral
185 *medezeggenschap.* Kjeld agrees to keep it as broad as possible, but there needs to be a check-mechanism and this becomes more difficult when there are too many themes. Pim says that central choices can be made if the CSR finds something of very high importance. Kjeld says teacher professionalization can be an example, and Pim suggests supporting transition programs at the central level. Atma suggests including BKO training. Sasha suggests focusing on the primary process and the
190 things in which the education benefits the most from the money or the money has the most effect, while also keeping the survey in mind.

18. Studentenstatuut
The CSR discusses their input for the update of the Studentenstatuut.
Sasha suggests including the language policy. Sasha is positive about the inclusion of the medezeggenschap. Sasha suggests asking for a translation of the Studentenstatuut.
195 The CSR will provide textual comments and then the Studentenstatuut will be sent for consent. Pim will forward the textual remarks on the Studentenstatuut to Miek Krol. **(action)**

19. OC: compensation of hours
The CSR discusses the compensation of hours for OC-members.
Guido says this should be addressed by the COR. Kjeld says this is a part of Quality Assurance and therefore also in the interest of students.
200 Sasha suggests looking into the advice of the *programmagroep opleidingscommissies* Kjeld agrees and says the current situation is definitely not up to the recommendations of the advice.

20. W.v.t.t.k. / Any other business
None.

21. Input request from the FSR's
- Decentral selection criteria;
- Kwaliteitsafspraken;

22. To the media

None.

23. Questions

- Upcoming Friday the End of the Year-drinks will be in CREA from 16.30 onward.
- Atma will not be able to attend the PV's in August. The council thanks Atma for his work.
- Tamara asks the council members to declare their travel expenses before the summer recess.
- Tamara asks the council members to clean the CREA-office.

24. Ending

Pim closes the meeting at 18:06h.

Decisions

180704-01	The CSR decides to consent to the Informatiebeveiligingsbeleid.
180704-02	The CSR decides to consent to the Acceptable Use Policy students, taking into the consideration of the adjustments of the PV180704.
180704-03	The CSR decides to send an unsolicited advice on the Acceptable Use Policy employees about the position of student assistants.
180704-04	The CSR decides to send an advice letter on the revision of the OC-manual, as proposed in PV180704.
180704-05	The CSR decides to consent to the procedure of the Kwaliteitsafspraken, without the financial aspects.

Action list

180704-01	Michele puts the consent letter on the Information Security Policy up for an editorial round until July 5th, 15.00h.
180704-02	Michele puts the consent letter on the Acceptable Use Policy up for an editorial round until July 5th, 15.00h.
180704-03	Mees sends the ITK advice letter for an editorial round until July 5th 17.00h.
180704-04	Michele puts the advice letter on the OC-manual for an editorial round until July 5th, 15.00h.
180704-05	Pim informs JZ about the initial direction of the CSR to follow the advices of the FSR's on the decentral selection criteria.
180704-06	Pim plans a meeting with FP&C to discuss the effects of a 'gewogen' or 'ongewogen' distribution of the Kwaliteitsafspraken, for the CSR to take this input into consideration when finalizing their stance.
180704-07	Pim informs Frank Zuijdam that the CSR still wants to divide the funding of the Kwaliteitsafspraken 'ongewogen'.
180704-08	Pim puts the consent letter on the procedure Kwaliteitsafspraken (without the financial aspects) for an editorial round until July 6th, 8.00h.
180704-09	Pim forwards the textual remarks on the Studentenstatuut to Miek Krol.
~~**180627-01**~~	~~Michele suggests a paragraph about temporary contracts for the ITK advice.~~
180627-02	Loraine composes an overview of the current status of faculty diversity officers, the FTE and the involvement of FSR's in the procedure.
~~**180627-03**~~	~~Mees writes the letter of the ITK advice for an editorial round from June 29th until Monday July 2nd, 17h.~~
~~**180627-04**~~	~~Michele gathers the comments on the revision OC-manual and adopts these in the PDF to accompany a letter of advice, that will be up to vote during PV180704.~~
~~**180627-05**~~	~~Pim informs Frank Zuijdam that the CSR would like to divide the funding of the Kwaliteitsafspraken per student numbers and 'ongewogen'.~~
~~**180627-06**~~	~~Pim forwards the CSR's point for the letter of ASO and suggests writing the letter based on different themes.~~

180620-01	Loraine asks Anne De Graaf about her out-of-office reply and her preferences for a central/ decentral working group.
~~180620-02~~	~~Kjeld sends the letter about *collegegeldvrij besturen* for an editorial round until Friday June 22ⁿᵈ, 18.00h so the letter can be sent on Monday, June 25ᵗʰ.~~
180620-04	Bram discusses the points of critique on UvA-Matching with Arthur Salomons.
~~180620-05~~	~~Sasha discusses the possibility of an international student in the UCO with the newly appointed delegate of the FSR-FdR.~~
~~180606-02~~	~~Pim implements the changes on functional limitation into the Studentenstatuut to send these to JZ.~~
~~180509-04~~	~~Pim incorporates the points of the study associations and internationalization in the Studentenstatuut and forwards these to Miek Krol.~~

Pro memorie

140908-04	The DB is strict about *nazendingen* and being present in time.
140908-05	A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
141208-04	The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
150420-01	All DB-members send their updates before Sunday 20h and write their updates linked to all specific files of the taskforces. Delegates send their updates before Wednesday 12h.
160502-01	~~Pim,~~ Teo and Sebastian take good care of the plants.
161017-04	The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.
161017-05	The taskforce heads oversee the diverse division of speakers for the OV.
170201-04	The DB oversees a proper balance between small and large files in the PV.
171108-04	The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
180207-01	Council members try to take care of expressing their opinions and give arguments for their standpoints.
180319-01	The DB makes sure that the CSR 18-19 gets informed properly about the request for advice on *schakeltrajecten* that can be expected in September 2018.