

Minutes of the *Plenaire vergadering* of the CSR on the 9th of May 2018

Council members	Guido Bakker (15:06), Jern Ken Chew (until 16:53), Pim van Helvoirt, Atma Jyoti Mahapatra (16:06), Michele Murgia, Kjeld Oostra, Mees van Rees, Loraine Smith;
Council assistants	David Nelck (15:05);
Absent	Sofie ten Brink, Sasha Borovitskaja, Quinta Dijk, Bram Jaarsma, Sebastian Proos, Teo Todercan;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i> (until 16:53), Jason Biemond <i>FSR-FdG</i>
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

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1. Opening

Pim opens the meeting at 15.00h and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.

3. Concept minutes

Setting the minutes of PV180425 and PV180502 is postponed until next week.

4. Checking the action list

The action list gets updated.

5. Announcements

- A memo on the *GV Kaderbrief* has been sent for general information and to start the process.
- Taskforce D&P will take up the *WO in Actie*. **(action)**

6. Updates DB & taskforces, delegates, Studentassessor-CvB

The written updates are discussed briefly.

- Michele says that the FSR-FGw is writing a letter about the catering which will be sent to the CSR with a request to co-sign it.
- Kjeld asks Michele to be kept up-to-date about the honours programs.

7. Setting the agenda

The agenda is set with changes.

Added: Merger taskforces F&H and F&C.

8. Privacy

The CSR decides on their reaction to the request for consent on the Privacy policy, processing of personal data, and camera surveillance regulations.

15 Privacy Policy

Michele met with Dominique Campman and Evelien van der Burgt on May 8th to discuss the questions posed at the OV. Moreover, the legal advice that the COR had asked for was received today.

Michele says that the cookie tracking policy is expected may 25th, but cookies will not be tracked per student account.

20 Pim asks whether the UvA has a justified interest in gathering data via MAPI, as the UvA can make certain demands when students enroll and then later do not need to give a justification for tracking. The tracking in MAPIQ is anonymized and only happens after students log in, meaning they consent to the conditions. Kjeld suggests asking more information about the anonymization policy and data gathering.

25 Pim says that the legal advice that the COR got is relevant for the CSR as well. The Privacy Policy might be the overarching document, but there are still other policies following from this overarching policy. These policies and regulations should also be sent to the CSR for consent. Michele adds that the Privacy Policy is not yet concrete enough as it could include an appendix of authorizations. The information security policy will also work out the policy in more detail, as the Privacy Policy is only a framework. Mees asks why the privacy policy does not mention the levels of access to data, for example for study

30 advisors. Michele says that the policy is merely a framework. This level of access should perhaps be defined in the information security policy.

Kjeld suggests advising to hire faculty *FGB's* as well. Michele says that the Privacy Policy will only be used to make the UvA AVG-compliant, and not to address specific circumstances.

35 Camera surveillance regulations

Kjeld asks whether the CSR does not have any comments on the Regulations Camera Surveillance. Michele says that the regulations seem properly defined, as the usage of cameras is AVG-compliant.



The university has the right to place a hidden camera, in collaboration with the police, in the case of suspicion of criminal events. Despite personal convictions, this is according to the law.

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The CSR decides to only vote on the request for consent on the Privacy policy, processing of personal data, and camera surveillance regulations next week, to include the legal advice of the COR. Michele will afterward write a reaction letter which will be up for e-mail vote.

9. Deutsche Bank

The CSR decides whether they will sign the advice on Deutsche Bank and the Treasury Statute.

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Michele has textual remarks which he will direct to the FSR-FMG. Kjeld questions whether an alternative bank should be mentioned explicitly, and Guido and Mees agree. Guido and Mees disagree with the last sentence of the advice.

Voting proposal: The CSR decides to co-sign the letter of the FSR-FMG about Deutsche Bank and the Treasury Statute.

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In favor 7

Against 3

Blanco 1

Abstain 0

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The voting proposal is adopted

Michele will inform the FSR-FMG and asks whether the addition of switching to Volksbank can be removed if it was not mentioned in the concept letter. **(action)**

10. Student assessor: evaluation

The CSR decides who will attend the evaluation of the function of central student assessor.

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Michele asks whether the CSR will still be talking to Calluna Euving and Arne Brentjes, and this is the case. Taskforce D&P will take this up.

Decision: The CSR decides to send Pim van Helvoirt, Mees van Rees, Guido Bakker, Loraine Smith, and Michele Murgia to the evaluation of the function of the central student assessor.

11. Merger taskforces F&H and F&C

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The DB proposes merging the taskforces F&H and F&C. Pim will be the taskforce head, and Teo will be responsible for communication. The new taskforce will be named Finance & Facilities. The council agrees.

-- Atma Jyoti Mahapatra enters the meeting --

12. Numerus Fixus: FEB

The CSR discusses the request for advice on setting a numerus fixus for the BSc Business Administration and the BSc Economics & Business Economics 2019-2020.

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The OC's and FSR of the FEB advised negatively. Atma says that the arguments against a numerus fixus outweigh the current problems with the operational capacity. The FEB should hire more staff to solve these operational problems. Moreover, Atma says that the dean has no legitimate reason to install a numerus fixus instead of solving the other issues. Mees asks who would pay for these facilities, and

75 Atma says that it possible within the budget of the FEB. Pim suggests looking at the budget and the reserves of the FEB. **(action)**

Kjeld asks about the relation between Dutch and international students in the increasing student numbers. Ken says that this is important to highlight in terms of sustainable internationalization and housing issues. Kjeld says that the need for installing a numerus fixus comes from the international promotion, creating a misbalance within the studies.

80 Guido says that it is not guaranteed that a numerus fixus will stabilize the quality of education. Pim says that the selection will only be applied if more students that the maximum of the numerus fixus actually applies. If there are fewer students, the numerus fixus is not selective. Loraine says that setting a numerus fixus makes the program selective through self-selection of students as well; fewer people will apply if they notice that the program has a numerus fixus.

13. Burnouts

The CSR discusses the overview of working hours and the memo on burnouts in the medezeggenschap.

The overview of hours that CSR-members kept will be incorporated into the memo after Quinta has provided the overview. Kjeld compliments Ken and Pim with the memo.

14. Functional limitation/ study guidance

The CSR discusses the study guidance for students with a functional limitation.

90 Ken received input from all the FSR's. It was noted that StS services are housed at REC, disadvantaging students from other campuses (mostly AMC/Science Park) and putting an extra burden on students who are already facing difficulties. Ken proposes sharing this information and the complaints that the CSR received with the recently appointed StS-director Van Marle. Pim says that walk-in-hours on campuses were also addressed last year, but Ken says that this has not improved yet. Kjeld suggests addressing this again. Pim adds that StS cannot be found easily on the UvA-website, making the *Studentendecaan en Bureau Studentenpsychologen* difficult to reach.

15. Internationalization

The CSR discusses the input and concerns for the discussion on internationalization policy.

Pim says that for certain programs internships are compulsory.

100 Pim will take up the point on (international) study associations when revising the Studentenstatuut. **(action)** Kjeld suggests asking the FSR to address the translations. Pim suggests also bringing this up during the meeting with the rector.

Ken indicates to have included the input Bram had sent.

Pim suggests reacting to the advice on the international classroom.

105 Mees asks about the rationale behind the division of spending the ICG. Pim says that taskforce F&F suggests e-mailing Erik Boels and asking him to generate a general overview **(action)**

Pim asks Ken for the document that indicates how to bring about a language change of a program. Pim asks which level of English is required from teaching staff.

Ken will write a follow-up meeting piece for next week so the CSR can decide on their stances. Ken will include the input from FSR's as much as available.

16. Pressure to perform

110 *The CSR gets informed about the pressure to perform that students experience.*

Michele suggests writing a letter to the CvB about the working pressure that does not only exist amongst staff, but amongst students as well.



115 Mees asks for clarification on the link between *Talentbeleid* and community. Michele says that the roundtable discussion focused on creating a community, which is difficult if there is no time to engage in building this community. Ken says that a lot of problems come from the lack of community, such as burnouts and low student engagement.

David asks what would be an alternative to the 8-8-4 system. Michele suggests rescheduling the holidays or to have a week off before/after exams. Pim says that a worked out alternative to the 8-8-4 system already exists, as this was considered when implementing 8-8-4.

120 Atma asks why Michele is against thesis contests. Michele says that the board should not advertise these contests, but this is currently happening. Atma does not agree that this increases the pressure to perform, Michele says that the contests take a prominent role in some programs. Michele says that standard programs should be excellent. Ken suggests the CSR consider what they regard excellence as it can come in many different ways.

125 Guido says that asking for more space for students and teachers can be solved by flex studying. Michele says that part-time studying is not in line with 8-8-4.

130 Atma and Michele are negative about the BSA. Michele says that the BSA added to the pressure for students but did not solve the existing issues. Atma says that it is important to give an incentive to finish a degree. Michele says that the goal of the university is developing academic skills and programs should be allowed to not have a BSA. Pim suggests using the data of the BSA-evaluation. Kjeld says that independent of the results, the BSA will have led to extra pressure.

-- Jern Ken Chew & Moataz Rageb leave the meeting --

17. W.v.t.t.k. / Any other business

None.

18. Input request from the FSR's

135 None.

19. To the media

- Student council elections
- OC election

20. Questions

- Tamara asks whether the FSR-FdR will be sending a representative during the absence of Bram Jaarsma. Pim is in contact with the FSR-FdR about this.
- 140 • Mees is against Bram staying on in the transition programs group together with Loraine, during his absence.
- Michele asks the council members to attend the Education Day.
- Guido states to be unavailable next week due to the elections.
- Pim will prepare the WHW-meeting CSR-RvT with Mees and Marise Voskens on Friday, May 18th.
- 145 • Tamara asks the council not to lose their functional printing cards.
- Pim asks the council for help organizing the transfer period.

21. Ending

Pim closes the meeting at 17.01h.



Decisions

180509-01 The CSR decides to co-sign the letter of the FSR-FMG about Deutsche Bank and the Treasury Statute.

150 180509-02 The CSR decides to send Pim van Helvoirt, Mees van Rees, Guido Bakker, Loraine Smith, and Michele Murgia to the evaluation of the function of the central student assessor.

Action list

180509-01 Taskforce Democratization & Policy discusses the actions of *WOinActie*.

155 180509-02 Michele informs the FSR-FMG that the CSR will sign the letter on Deutsche Bank and asks whether the addition of switching to Volksbank can be removed if it was not mentioned in the concept letter.

180509-03 Pim looks into the reserves of the FEB, in relation to hiring extra staff and/or installing a numerus fixus.

180509-04 Pim incorporates the points of the study associations and internationalization in the Studentenstatuut.

160 180509-05 Pim asks Erik Boels for an overview of the general costs of international students, to get more insight into the rationale of money division.

180502-01 Michele updates the CSR-office cleaning schedule.

180502-02 Pim asks the CvB for their plans during the *WO-in actie* week.

180502-03 Taskforce E&A discuss the FSR/OC's about the right to consent in case of a change in language.

165 ~~180502-04 David sends the mail to OC's about the implementation in CANVAS for an editorial round until May 4th, 15.00h.~~

180502-05 Ken tries to gather more information about the rationale behind the division of university spending.

~~180502-06 Taskforces F&H, E&A and D&SS discuss who will take up the file on services tariffs.~~

170 ~~180502-07 Council members that want to attend the evaluation of the function of the student assessor inform taskforce D&P.~~

~~180425-06 Atma checks the OC's stances towards the instalment of a numerus fixus.~~

180425-07 Pim inquires the status of the evaluation of the FEB's numerus fixus with Mariska Herweijer.

180425-08 Bram forwards his input for the roundtable discussion with OCW to the CSR and the Studentassessor-CvB.

175 ~~180425-09 Ken composes an overview of the points the CSR would like to address during the roundtable discussion with OCW.~~

~~180425-11 Bram works out a proposal for a fun trip (dinner/boat) with the council.~~

180418-01 Taskforce D&SS gives follow-up to the meeting on the digital examination rooms.

180 180418-02 Guido asks the FSR's for their input on sharing video lectures within a course and between programs.

180418-04 Taskforce Education & Accessibility take up the rearrangement of holidays in the second semester, in relation to Mental Health.

180418-11 Pim asks ISO during the next AV to give an explanation of their statement about the national labour market.

185 180411-03 Taskforce PR considers the proposal to name the new bridge at REC.

180411-11 Guido writes a follow-up meeting piece to discuss the proposals from the file holder meeting on Blended Learning.

190 180328-05 Taskforce Democratization & Policy **writes a memo on the** and the DB ask the FSR's for ~~input about the ideal structure of the CSR and afterwards discusses this with the FSR's.~~ **discuss writing a memo about this (change of) structure.**



180314-04 All council members compose an overview before April 23rd of the hours they spend from March 19th until April 15th on council work, studying, their job, and other obligations. An indication of the stress level (1-5) will be added. Quinta brings the overview to PV180509.

Pro memorie

- 195 **140908-04** The DB is strict about *nazendingen* and being present in time.
- 140908-05** A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- 141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 200 **150420-01** All DB-members send their updates before Sunday 20h and write their updates linked to all specific files of the taskforces. Delegates send their updates before Wednesday 12h.
- 160502-01** Pim, Teo and Sebastian take good care of the plants.
- 161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.
- 205 **161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01** Bram and Guido organize fun activities for the council on regular basis.
- 170201-04** The DB oversees a proper balance between small and large files in the PV.
- 171108-04** The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
- 210 **180207-01** Council members try to take care of expressing their opinions and give arguments for their standpoints.
- 180319-01** The DB makes sure that the CSR 18-19 gets informed properly about the request for advice on *schakeltrajecten* that can be expected in September 2018.