

Minutes of the *Plenaire vergadering* of the CSR on the 18th of April 2018

Council members	Guido Bakker (until 16:20), Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Atma Jyoti Mahapatra, Michele Murgia, Mees van Rees, Loraine Smith, Teo Todercan;
Council assistants	Quinta Dijk, David Nelck (until 17:56);
Absent	Sofie ten Brink, Sasha Borovitskaja, Kjeld Oostra, Sebastian Proos;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i> , Jason Biermond <i>FSR-FdG</i>
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

Concept agenda

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4. Checking the action list
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13. Mental Health
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1. Opening

Pim opens the meeting at 15.00h and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.

3. Concept minutes

The minutes of PV180307 are set without changes. Setting the minutes of PV180314, PV180321, PV180328, PV180404, and PV180411 is postponed until next week.

4. Checking the action list

5 *The action list gets updated.*

- The shortage of digital examination rooms will be taken up by D&SS and F&H. **(action)**
- PR will ask the CvB for an update on naming the new bridge at REC. **(action)**

5. Announcements

- Kjeld, Sebastian, Sasha, and Sofie are absent.
- Atma Jyoti Mahapatra is the newly appointed delegate from the FSR-FEB.
- 10 • Sebastian is stepping down as DB-member in PR and as treasurer.
- The merging of taskforces E&V and P&A has been discussed in the DB and will now be discussed further in the taskforces.

6. Updates DB & taskforces, delegates, Studentassessor-CvB

The written updates discussed briefly.

7. Setting the agenda

The agenda is set with changes.

8. CSR Treasurer + DB member in PR

15 *The CSR decides on reallocating the position of treasurer for the CSR and the DB-member of PR.*

Voting proposal: The CSR decides to appoint Mees van Rees as DB-member of PR, as Sebastian Proos is stepping down from the function.

Voting proposal: The CSR decides to appoint Quinta van Dijk as the new treasurer of the CSR, as Sebastian Proos is stepping down from the function.

9. Blended Learning: Online video lectures

20 *The CSR decides about a follow up to the FSR's proposals from the file-holder meeting.*

Michele says that the file holder meeting was used to exchange ideas, not to form definite statements. Moreover, not all FSR's were present and the FSR-FGw still wants to make adjustments to the minutes of the meeting. Guido disagrees and adds that the representative of the FSR FGw was positive about the proposal. Ken asks whether the views of staff are also taking into account, but only FSR's were
25 invited to the meeting.

Bram says that the FSR-FdR is discussing the accessibility of video lectures with the faculty board, who claimed that these lectures have negative effects on education and because of educational reasons the FSR-FdR cannot be in favor at this moment.

30 Guido suggests asking for the option to publish all lectures online and considering when this needs to be done. Practical issues would be taken into consideration. Jason says that the AMC has a non-disclosure agreement with the faculty due to privacy reasons, so not all video lectures of medicine can be made available. Jason says that copyright (i.e. pictures in PowerPoint slides) should be taken into account as well. Guido explains that a plan for dealing with copyright in this regard is being worked out and support will be offered.



35 Loraine says that many teachers are not in favor of these online lectures and might not want to be filmed. Students can have these objections as well, for example, because of privacy issues. Filming can also damage the amount of discussion within the lecture room.

Atma says that the FSR-FEB is in favor of making these lectures available but suggests uploading these lectures only towards the exam period. Bram says that deciding centrally on the time of publishing
40 these lectures might interfere with the educational choices of programs themselves. This is different from opening up the lectures of a program to other courses. Guido says that opening up the lectures to other courses will help students in their choice of studies. Jason says that this could be done via a preview of a lecture as well.

Pim suggests discussing these questions with all FSR's and Loraine would like the CSR to ask their
45 input on this formally or via e-mail. Guido will ask the FSR's for input on **(action)**

- Recording lectures – making available for students within students
- Recording lectures - Sharing the video lectures with other studies/programs

10. Model-OER

The CSR discusses the concept advice letter for the renewed advisory request on the model-OER.

Richtlijn 5,1-5,9 This was removed from the model-OER. GALOP stated that the suggestion is not
50 technically possible

Studiegids/ Studentenstatuut Pim says that the deans should check whether mandatory working groups are included in the program specific Studentenstatuut.

Process Michele suggests referring to *Kiesreglement* and other documents that have been done hastily, as the CSR should not have to work in this way.

55 **A 2.3 / B 3.1** Reference to 7.13b lid 2 WHW. Michele points out the seeming contradiction between following the model-OER or bringing something under the attention of the deans.

-- Guido Bakker leaves the meeting --

60 **A 4.2** Bringing under the attention of the deans.

A 4.4 The CvB forwards students to the *Klachtenregeling*. Michele says should be the duty of exam committee and the examiners are responsible.

A 4.9 Jason had suggested defining digital exam as a written exam. As there is no definition of written exam, Pim thinks it might be better to include this as a rule instead of *begripsbepaling*.

65 **A 6.5** Bringing under the attention of deans

B 1.2 Reference to article 7.13 lid x WHW

B 4.3 mandatory presence lectures. Bram says OC does not have consenting rights to mandatory presence; this lies with the FSR. According to WHW 9.38b, compulsory attendance is only taken up in the OER if it refers to a specific punishment keeping students from taking an exam. Bram says that the
70 hearing of OC's very important, but FSR's having consenting rights.

8.1 Michele is not in favor of putting forward examples. The OC's have consenting rights on the way in which evaluation takes place. Suggestion: *"het Onderwijs wordt geevalueerd en de OC stemt in met deze wijze van evaluatie."*

75 **Voting proposal:** The CSR decides to send a negative advice to the renewed request for advice on the model-OER bachelor and master, after an editorial round.

In favor 11

Against 0

Blanco 0

Abstain 1

80 *The voting proposal is adopted.*

There will be an editorial round of the advice from Thursday, April 19th until Tuesday, April 24th 10.00h. **(action)**

11. Mental Health

The CSR gets updated about the Mental Health files and policy and the Mental Health week.

85 Michele asks whether the privacy of students is taken into account. Ken says that the screening via E-health and the intervention is not misusing the data that students provide. Michele asks if institutional data can be used for research or policy as well.

90 Moataz asks what possible ways of improvement Ken suggests. Ken says that mental health is being worked on at the moment and the underlying courses are being addressed, so there is no need to put extra pressure on what is currently being done. Ken suggests monitoring the developments. Moataz says that the CSR can think about ways in which university can take responsibility and do more.

Pim says that re-arranging the holidays could be an improvement. Jason says that the FSR-FdG is also in favor. Mees has worked on including the question about rearranging the holidays in the survey on *kwaliteitsafspraken*. Programs & Accessibility and Mees will take this up. **(action)**

12. Schakeltrajecten: working group

95 *The CSR gets informed about the policy set by the working group on transition programs.*

Michele asks which transition programs are being considered by the working group. Loraine says all different forms of HBO-WO and WO transition programs are being taken into account.

100 Pim asks how the FSR's consider the financing of transition programs at the cost of regular education. Bram says that the importance of schakeltrajecten is being underlined. Loraine says that there exist more tailor-made programs at the FdR, which differs strongly from the situation at the FEB. Loraine adds that tailor-made programs are being evaluated positively by students and have shown to be effective.

105 Bram asks whether the CSR is in favor of offering transition programs at the cost of 1st money flows (within reasonable margins) and stimulating faculties to make the transition programs as accessible as possible and tailor-made. Moataz asks whether the similar lectures for regular students and transition programs are being considered together, as joint classes can save costs in this regard. Bram says this is depending on the faculty internal allocation.

Voting proposal: The CSR is in favor of offering transition programs funded through 1st money flows, within reasonable margins.

110 *In favor* 9

Against 2

Blanco 2

Abstain 0

The voting proposal is adopted.



115 Bram says that the best practices between faculties on tailoring transition programs should be exchanged. Michele warns that when the CSR is in favor of funding transition programs, it might become very expensive when faculties are demanded to set up only tailor-made programs. The faculties can learn through the best practices from other faculties, but Michele adds that the FSR-FGw did not yet form a stance on this. Bram and Loraine will ask the FSR's for input. **(action)**
120 Bram will address the juridical position of students of transition programs in the working group.

13. Schakeltrajecten: letter FSR-FMG

The CSR discusses sending a joint letter on the importance of transition programs.

Voting proposal: The CSR declares the intention to co-sign the letter of the FSR FMG, possibly with other universities, to ask for more funding.

125 In favor 12

Against 0

Blanco 0

Abstain 1

The voting proposal is adopted.

130

Loraine and Bram will answer the request FSR FMG for input. **(action)**

14. Kwaliteitsafspraken

The CSR discusses the quality agreements and the input from the VSNU.

Michele asks whether the quality agreements are a *Kaderregeling* as they are a headline of the *Kaderbrief* on which the GV has consenting rights. Pim states to be in favor of including the faculty councils in setting these guidelines as the agreements will be part of the faculty budgets.

135 Michele suggests asking the FSR's for their input on the procedure, as setting they should not be involved only after the procedure has been set. Pim says that no decisions have been made yet, only about inquiring from students what they would like the quality agreements to be used for. Michele says this should be discussed with FSR's as well. Michele suggests asking the FSR's for input on the procedure and the points of the survey. Pim wants to first organize the survey and use this input for the discussion with the FSR's. Pim will send an e-mail to FSR's that CSR is of intention to send a survey to all students together with AZ about quality agreements, and in this e-mail will also inform FSR's what procedures they will be included in. **(action)** Pim asks the council for their input on what they consider most important for the *kwaliteitsafspraken* in relation to education. **(action)**
140

15. Housing: REC lecture hall

145 *The CSR gets informed about the proposed reaction to the plans for creating a new lecture hall at REC.*

Bram was included in the working group. A reservation in the *Huisvestingsplan* was made for Plot V. Teo has asked to be involved in creating the design, but this request was not honored. Pim suggests bringing these plans up during the meeting on the campus vision between the GV and CvB. Bram will contact Otto van Tubergen. **(action)**

150 Michele stresses the importance of addressing housing issues in the budget, and to transfer this knowledge to the new council. Pim says that the GV should have been included in the decision on the location of the lecture hall. Bram says that the neighbors should have been included as well. Teo says that their complaints have not been taken seriously, but the plans were also approved by the *Gemeente*. The DB will ask about this during the IAO. **(action)**

16. ISO: media

155 *The CSR gets informed about the background of the press statement from ISO on the labor market.*
Pim says that the press statement that was sent out was not in line with the AV. Pim suggests asking ISO for an explanation during the AV. The council agrees. **(action)**

17. W.v.t.t.k. / Any other business

- 160 • **Internationalization / FMG;** Loraine says that the FMG faculty board seemed to be against internationalization. These rumors could be formalized during an OV. Bram suggests writing an article to Folia, Moataz suggests linking this to the language policy. Loraine will discuss the options with the FSR-FMG.

18. Input request from the FSR's

- 165 • Blended Learning
- Schakeltrajecten
- Kwaliteitsafspraken
- REC lecture hall / FSR-FMG, FSR-FEB, FSR-FdR

19. To the media

- Infographic. Pim suggests sending it to the SVO. **(action)**
- REC lecture hall

-- David Nelck leaves the meeting --

20. Questions

- 170 • Pim asks what fun activities the council would be interested in. Bram will write a meeting piece to organize the fun activity.
- Atma asks the CSR whether they are taking up the request for creating a new minor on Sustainability and Economy. This will be discussed next week.
- Michele invites the council to the meeting of *Humanities, Rally!* at 20h in the Doelenzaal (UB).
- Quinta has taken up the UvA-admissions file.
- 175 • Bram says that a joined advice on Deutsche Bank and the treasury statute is being drafted and can be expected soon.

21. Ending

Pim closes the meeting at 18.00h.

Decisions

- 180 **180418-01** The CSR decides to appoint Mees van Rees as DB-member of PR, as Sebastian Proos is stepping down from the function.
- 180418-02** The CSR decides to appoint Quinta van Dijk as the new treasurer of the CSR, as Sebastian Proos is stepping down from the function.
- 180418-03** The CSR decides to send a negative advice to the renewed request for advice on the model-OER bachelor and master, after an editorial round.
- 185 **180418-04** The CSR is in favor of offering transition programs funded through 1st money flows, within reasonable margins.



180418-05 The CSR declares the intention to co-sign the letter of the FSR FMG, possibly with other universities, to ask for more funding.

Action list

- 180418-01** Taskforces D&SS and F&H give follow-up to the meeting on the digital examination rooms.
- 190 **180418-02** Guido asks the FSR's for their input on sharing video lectures within a course and between programs.
- 180418-03** Pim sends the advice on the renewed advise request model-OER for an editorial round until April 24.
- 180418-04** Mees and taskforce Program & Accessibility take up the rearrangement of holidays in the second semester, in relation to Mental Health.
- 195 **180418-05** Loraine and Bram ask the FSR 's for input on the offering of tailor-made transition programs within the faculties.
- 180418-06** Loraine and Bram respond to the request from the FSR-FMG on the letter about transition programs.
- 200 **180418-07** Pim informs the FSR's about the intention of the CSR/GV to, in collaboration with AZ, set out a survey amongst students to gather input about the funds from the *kwaliteitsafspraken*.
- 180418-08** All council members inform Pim what they consider most important in the spending of the funds from the *kwaliteitsafspraken*.
- 205 **180418-09** Bram discusses the new REC lecture hall in relation to the campus vision with Otto van Tubergen.
- 180418-10** During the upcoming IAO, the DB discusses the building of a new lecture hall at REC.
- 180418-11** Pim asks ISO during the next AV to give an explanation of their statement about the national labour market.
- 210 **180418-12** PR sends the infographic on the university and medezeggenschap to the SVO.
- ~~**180411-01** Bram informs the council about the decision that was made to create a new lecture hall at REC during for PV180418.~~
- 180411-02** Taskforce Education & Vision considers the proposal of the FSR-FEB to install a new minor in Sustainability and Economics.
- 215 **180411-03** Taskforce PR considers the proposal to name the new bridge at REC **and inquires which plans the CvB has in this regard.**
- ~~**180411-04** Bram informs Loraine about the diversity plans at the FdR.~~
- ~~**180411-05** Michele, Kjeld and Bram check the formal rights of the decentral medezeggenschap in setting the function profile of a student assessor.~~
- 220 ~~**180411-06** Pim gathers more information on the definition of mandatory courses in the (model) OER, *Studentenstatuut* and *Studiegids*.~~
- 180411-07** Kjeld adapts the changes to the CSR's advice on the financial compensation of 1st-year students in the medezeggenschap and sends it for an editorial round on April 16.
- 180411-08** Jason forwards the information that the FSR-FdG gathered about student engagement.
- 225 ~~**180411-09** PR checks whether the turnout numbers for the outcomes of OC,FSR, and CSR will be counted separately.~~
- 180411-10** During the upcoming IAO, the DB inquires whether the offering of Dutch language courses is being discussed within the VSNU.
- 180411-11** Guido writes a **follow-up** meeting piece to discuss the proposals from the file holder meeting on Blended Learning.
- 230

- 235 **180411-12** Taskforce Programs & Accessibility discusses a follow up for the diversity file and comes back to this during PV180425.
- 180411-13** Taskforce Finance & Collaboration discuss the *kwaliteitsafspraken* and possible scenarios for the UvA, and they ask the FSR's for input on the agreements **and the procedure**.
- ~~235 **180411-14** Pim writes a meeting piece for PV180418 about ISO's press statement about the labour market.~~
- ~~**180411-15** The DB discusses the possible merge between taskforces Education & Vision and Programs & Accessibility.~~
- 240 ~~**180404-05** Michele contacts Peter Hoekstra to get informed on the relation between privacy and educational dashboard courses.~~
- ~~**180404-10** Taskforce Finance & Collaboration mail the FSRs for their input on the procedure of *Kwaliteitsafspraken*.~~
- 180328-05** Taskforce Democratization & Policy and the DB ask the FSR's for input about the ideal structure of the CSR and discuss writing a memo about this (change of) structure.
- 245 **180328-08** All taskforce heads, besides Kjeld **and Michele**, inform Loraine about the policy documents that are needed for their council work but are not (easily) accessible or to be found **by students generally**.
- 180314-04** All council members compose an overview **before April 23rd** of the hours they spend from March 19th until April 15th on council work, studying, their job, and other obligations. **An indication of the stress level (1-5) will be added**.
- 250 **180314-08** Pim, Sebastian, Ken, Sasha, and Michele discuss the setup of a memo to the CvB about burnouts in the medezeggenschap. Ken writes a memo for April 20th.
- 180124-02** Michele looks up more information about the temporary contracts which fall under the UvA-Holding.
- 255 ~~**180117-07** Taskforce Digitalization & Study Support checks the shortage of examination rooms for digital exams. Guido forwards the relevant documents to Teo, who will be joining him.~~

Pro memorie

- 140908-04** The DB is strict about *nazendingen* and being present in time.
- 140908-05** A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- 260 **141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 150420-01** All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces. Delegates send their updates before Wednesday 12h.
- 150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 265 **151019-03** Sasha notifies the FSR's after the PV on which topics the CSR needs input, if mentioned explicitly during the PV.
- 160502-01** Pim and Sebastian take good care of the plants.
- 161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 270 **161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01** Bram and Guido organize fun activities for the council on regular basis.
- 170201-04** The DB oversees a proper balance between small and large files in the PV.
- 171101-01** All council members archive their documents in the P-drive.
- 275 **171108-04** The delegates check whether the agendas, minutes and letters of the FSR's are being published online.



180207-01 Council members try to take care of expressing their opinions and give arguments for their standpoints.