



Minutes of the *Plenaire vergadering* of the CSR on the 21st of March 2018

Council members	Guido Bakker, Sasha Borovitskaja, Sofie ten Brink, Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Michele Murgia (until 17.00h), Kjeld Oostra, Sebastian Proos, Mees van Rees, Loraine Smith, Teo Todercan;
Council assistants	Quinta Dijk;
Absent	David Nelck, Deval Raj;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i>
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

Concept agenda

1. Opening
2. Mail
3. Approving the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, representatives, Studentassessor-CvB
7. Commoning UvA: financial compensation
8. Internationalization & Medezeggenschap
9. Honours & Excellence
10. Study places: evaluation
11. Kiesreglement OC-verkiezingen
12. Flexstuderen
13. Learning Analytics
14. Turnitin
15. W.v.t.t.k. / Any other business
16. Input request from the FSR's
17. To the media
18. Questions
19. Sluiting

1. Opening

Pim opens the meeting at 15:00h and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.



3. Concept minutes

5 Setting the minutes of PV180307 and PV180314 is postponed until next week.

4. Checking the action list

The action list gets updated.

180117-07 Guido is setting up a meeting with Farid Alli to discuss the shortage of digital exam rooms, and he asks which member from taskforce Facilities & Housing wants to join.

5. Announcements

- Mees, Guido, and Michele will have to leave early.
- 10 • Tamara is absent for the PV on April 4th and asks which council member would like to take the minutes of that PV. Michele and Sasha are interested.

6. Updates DB & taskforces, delegates, Studentassessor-CvB

The written updates discussed briefly.

7. Setting the agenda

The agenda is set with changes.

Added: IR update, taskforce merging,

8. Commoning UvA: financial compensation

15 *The CSR decides on the compensation for the CSR-evaluations.*

The CSR decides to compensate Commoning UvA €150,- for their contribution to the CSR evaluations.

(decision)

9. Internationalization & Medezeggenschap

The CSR discusses the financial aspects of offering compensation for international students.

20 Guido is skeptical about the proposal. He is in favor of creating the possibility for all students to participate in the *medezeggenschap*, but believes that the proposal creates a preferred position for non-EEA students and is principally against this. Bram says that the marginal costs for Dutch students would be the same as for non-EEA-students, and questions whether being involved in the *medezeggenschap* should cost €10.000,- for non-EEA-students while they are subject to the same delay and contribute the same as Dutch students do.

25 All council members, besides Guido, are in favor of the proposal. The proposal will be brought to the OV via a *meeleesmemo*.

10. Honours & Excellence

The CSR discusses the setup of honours programs in relation to its stances on excellence.

Michele gives an update on the meeting with Brigitte Widdershoven, who stated that all honours fall under the OC's of the respective faculties and will send an overview of this.

30 Guido stresses that honours courses should be made more accessible to students, and not the programs in general. Michele agrees and had addressed it in this way.



Sofie asks whether the NVAO will be measuring the quality of honours programs, but this is not the case. When the honours programs as a part of the *talentgelden* will be financed nationally this will become a part of the quality assurance.

35 Michele suggests addressing the IIS and asking for the abolishment of the UvA-VU honours committee during the OV. The evaluation of the honours programs will be addressed at a later stage. Kjeld suggests linking this to the proposal of the FSR-FNWI and will discuss this with Michele after the OV. **(action)**

11. Study places REC: evaluation

The CSR discusses the preliminary list of questions for the survey on study places.

40 Teo says that certain points on the study places have already been addressed in the UB's survey of last year. The council gives input for the evaluation:

- Spreading the computer spots over different, quiet study rooms
- Sitting behind a computer when not using it
- Environment and atmosphere of the UvA
- The ratio of study spaces per students
- 45 • Demand for (a specific type of) study spaces
- Quality and silence of study spaces
- Different ways of using study spaces
- The choice to study at the university

12. Kiesreglement OC-verkiezingen

The CSR discusses the electoral regulations for the OC-elections in 2018-2019.

50 Loraine asks whether the OC's get help with the organization of the elections and the creation and handing out of promotional materials.

Kjeld asks which on which days specifically the OC-elections will be organized, but this is not known yet. Kjeld says that the last 2 days of the elections would be preferable, but Sofie says that having different voting periods will be confusing. Mees is in favor of making the periods equal.

55 Sasha says that the CvB proposes to compose soundboard groups for the OC's as 1st-year students can be included in this way. This is not included in the *Kiesreglement*.

Guido is against changing the 'she/he' reference into a neutral alternative.

Pim says that the amount of teachers in the OC is set per department, and Michele wants JZ to make this explicit in the regulations. Pim asks how an OC can stay balanced if being composed of students
60 from different years, and Michele explains that this is safeguarded via *kiesdistricten*.

Pim suggests laying responsibilities more with the program directors instead of the deans.

Sofie asks what can be done if faculty regulations do not mention the OC elections. Michele explains that the elections are defined generally in the Faculty regulations.

Sofie says that *article 10.2* does not mention a procedure to object to changes. Sofie says that *article 10.3* does not deal with the fact that the deadline for objections from the CSB lies after the 7-days deadline for objections. Sofie suggests removing *article 16.a*. Sofie suggests carefully considering the objection terms in *articles 16 and 17*. Kjeld suggests defining the Blanco vote in *article 29*. Sofie suggests placing *article 33* under *article 35*. Sofie points out that *article 34* refers to 'de raad' instead of 'de Opleidingscommissie.' This will be checked for the regulations as a whole.

70 Michele works out the CSR's comments and informs Miek Krol before March 23rd. **(action)**

13. Flexstudereren

The CSR gets informed about the possibility of including new programs in the pilot flex studying.

Pim says that the CvB has said that the experiment is closed; new programs cannot join any longer.

75 Guido asks why taskforce Program & Accessibility decided to not take up the request of Anthropology to join the pilot. Michele says that the CSR has advised positively on the pilot and agreed on evaluation it afterward, based on the list of programs that was attached to the request for advice. Guido is in favor of including the programs that request so and asks why it is not possible to add new programs during the pilot. Michele says that the capacity of the pilot needs to be considered. Guido wants to adjust the capacity to the demand. Bram says that it should not be decided centrally who can join the pilot, and states to be negative about the abolishment of *deeltijd* studying and implementing flex studying afterward.

80 Sasha asks why the demand of Anthropology to be included in the pilot was not done formally via the CvB, but informally via Arne Brentjes. Michele suggests not opening up the file at this moment and ending up with a discussion on the content of flexstudying. Sofie writes a meeting piece for PV180328 to discuss whether the CSR wants to allow extra programs to join the pilot *flexstudereren*. **(action)**

14. Learning Analytics

The CSR gets updated on the different levels of Learning Analytics.

Kjeld says that the ideas of the working group are not concrete enough. Mees asks what has been achieved, and Guido says that this is not a lot, but the group is now composed of new members who have a lot of new ideas. Guido wants to attend the meeting to help to create an app to track and improve study progress and to discuss the use of data for improving studies.

90 Pim says that the BL/CILT working groups will fall under the direct responsibility of the rector, which means they might become more influential. Pim and Guido stress the importance of digitalization following education, and not the other way around, and the importance of protecting the privacy of students.

95 -- Michele Murgia leaves the meeting --

15. Turnitin

The CSR gets updated on the latest developments with regard to the plagiarism checks via Turnitin.

Sofie asks whether the plagiarism check causes a high workload for teachers and whether there are many cases of suspected plagiarism via Turnitin. Quinta explains that the extra check on plagiarism is only used if the first scan shows positive results. The working group is currently checking whether all these cases, after the first scan and being checked by teaching staff, end up being brought to the *examencommissie*.

100 Sofie asks whether teachers have the option to insert a 'white list format'. Quinta expects this to be part of the current structure and did not hear any complaints or demands on this matter. Sofie asks whether the given format or code for an exam are still marked as plagiarism. Quinta will inquire this. **(action)**

105 Sofie asks whether teachers can send the work of students to the global database or whether measurements are taken to keep data from leaking out. Quinta says that this procedure is being made more visible in the new update, to explain to teachers how to keep the work of student within the UvA.

15. Institutional research programmaraad update

Sasha gives a brief update on the meeting.



16. Cormet lunch

110 Kjeld suggests asking for a discount that is worth the same as the difference between the initial invoice and the final payment. Mees will take up this discussion with Cormet. **(action)**

17. Taskforce merging

Pim says that the merger of the taskforces Finance & Collaboration and Facilities & Housing was discussed in the taskforces, and it was concluded that this merger would not be a good idea. Pim suggests solving the structural issues within the DB instead.

18. W.v.t.t.k. / Any other business

115 *None.*

19. Input request from the FSR's

- Informing FSR's about honours & excellence – IIS. This will be done after the OV.

20. To the media

- Mental health week program
- UvA-Facebook post about study places being opened up
- UvA-books
- 120 • StS via WhatsApp / Education desks using WhatsApp

21. Questions

- The deadline for sending *meeleesmemos* is set on Friday 09.00h.
- Sasha wants to transfer the responsibility of arranging the GV-translations; Kjeld offers to help.
- Kjeld asks all delegates to check whether the students of their faculty are being asked to confirm their position on the *lijst van kiesgerechtigden*.
- 125 • Ken says that the people working on functional limitation have not been consulted about the way functional limitation is included in the (model-)OER.

22. Ending

Pim closes the meeting at 17:33h.

Decisions

180321-01 The CSR decides to compensate Commoning UvA €150,- for their contribution to the CSR evaluations.

Action list

130 **180321-01** Kjeld and Michele discuss whether the interdisciplinary honours programs should be addressed by the FSR FNWI, as a follow up to the OV180327.

180321-02 Michele composes a list of comments and questions about the concept OC electoral regulations and forwards these to Miek Krol by March 23rd the latest.

180321-03 Sofie writes a meeting piece for PV180328 to discuss whether the CSR wants to allow extra programs to join the pilot *flexstuden*.

135 **180321-04** Quinta inquires whether the Turnitin plagiarism check causes problems for exams or assignments about formatting or programming.

- 140 **180321-05** Mees asks Cormet what compensation or discount can be expected by the CSR exactly, as a follow up to the lunch organized for the students from Belarus.
- 180321-06** The delegates check whether the OC's have been asked to confirm their participation in the elections, prior to setting the electoral regulation for OC's.
- ~~**180314-01** Quinta sends the recommendations about the University Forum for an editorial round on March 21st until March 22nd 10.00uur.~~
- 145 ~~**180314-02** Sasha sends the CSR's proposal for the setup of the evaluation of the function of Studentassessor CvB for an editorial round from March 16th until March 19th, and informs Mariska about this timeline.~~
- ~~**180314-03** Sasha and Michele give an update on the meeting of the Institutional Research programmaraad during PV180321.~~
- 150 **180314-04** All council members compose an overview of the hours they spend from March 19th until March 23rd on council work, studying, their job, and other obligations. During PV180317 it will be discussed whether this will be done for another week.
- ~~**180314-05** The DB makes sure that the CSR 18-19 gets informed properly about the request for advice on *schakeltrajecten* that can be expected in September 2018.~~
- 155 ~~**180314-06** The delegates ask their FSR to notify taskforce PR or the *ambtelijk secretaris* about the information and contact details of the parties that will run for the council elections and the contact details of their treasurer.~~
- ~~**180314-07** Taskforce Programs & Accessibility writes a meeting piece about the request of programs to join the pilot *flexstudereren*.~~
- 160 **180314-08** Pim, Sebastian, Ken, Sasha, Pim, and Michele discuss the setup of a memo to the CvB about burnouts in the *medezeggenschap*.
- 180307-03** All council members fill in the Taskforce PR sets up a schedule to increase the CSR's presence at UvA-locations.
- ~~**180307-06** Pim will contact ACTA about the governance model.~~
- 165 ~~**180307-07** Sasha asks Arne Brentjes for more information on the procedure for revising the governance model and the time frame for reactions.~~
- ~~**180307-08** Bram and Loraine check whether the OC's at their faculty receive the evaluation reports from UvA-Q. Guido will gather the information from FSR-FMG.~~
- ~~**180307-09** Guido contacts the FSR-ACTA and AUC to ask whether the OC's receive the evaluation reports from UvA-Q.~~
- 170 ~~**180307-10** The DB asks for an update on building a new lecture hall at REC during the IAO.~~
- ~~**180307-13** The DB discusses possibly merging taskforces Facilities & Housing and Finance & Collaboration.~~
- ~~**180307-15** Pim brings Arne Brentjes in contact with Michele about the programs that would like to be included in the pilot *flexstudereren*. Taskforce Programs & Accessibility discusses this request and the possible change of the regulations.~~
- 175 ~~**180228-01** Bram composes a press statement that will accompany the letter on the student housing issues that is being sent to the municipality parties.~~
- 180228-04** Bram further works out the proposal for creating an extra floor with study spaces in the new REC lecture hall, taking into account not only the marginal costs but the yearly (maintenance) costs as well.
- 180 **180228-05** Guido writes a meeting piece to discuss Blended Learning and CILT after the fileholder meeting took place.
- 180214-04** Loraine writes a concrete proposal with an estimate of the costs for the organization of a creative session about housing.
- 185 ~~**180214-07** Sebastian, Mees, and Bram will meet with Cormet to discuss the preparation and costs for the lunch that was organized on January 31st.~~



- ~~180214-09~~ Mees contacts Michele to discuss the honours report, as discussed during the UCO of February 8th.
- 180124-02 Michele looks up more information about the temporary contracts which fall under the UvA-Holding.
- 190 180117-07 Taskforce Digitalization & Study Support checks the shortage of examination rooms for digital exams.
- 171129-14 Mees and Sasha keep in mind for the upcoming UCO-meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC's to check these evaluations.

Pro memorie

- 195 140908-04 The DB is strict about *nazendingen* and being present in time.
- 140908-05 A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- 141208-04 The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 200 150420-01 All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces. Delegates send their updates before Wednesday 12h.
- 150907-02 Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 151019-03 Sasha notifies the FSR's after the PV on which topics the CSR needs input, if mentioned explicitly during the PV.
- 205 160502-01 Pim and Sebastian take good care of the plants.
- 161017-04 The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 161017-05 The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01 Bram and Guido organize fun activities for the council on regular basis.
- 210 170201-04 The DB oversees a proper balance between small and large files in the PV.
- 171101-01 All council members archive their documents in the P-drive.
- 171108-04 The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
- 215 180207-01 Council members try to take care of expressing their opinions and give arguments for their stand points.