

Minutes of the *Plenaire vergadering* of the CSR on the 24th of January 2018

Council members	Sasha Borovistkaja, Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Michele Murgia (from 15:13), Kjeld Oostra, Sebastian Proos, Deval Raj, Mees van Rees, Teodor Todercan, Kathelijn Verdeyen (from 16:53);
Council assistants	Quinta Dijk, David Nelck (from 15:03);
Absent	Guido Bakker, Loraine Smith;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i> , Geertje Hulzebos <i>FSR FMG</i> (15:04-17:57)
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

Concept agenda

1. Opening
2. Mail
3. Approving the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, representatives, Studentassessor-CvB
7. Setting the agenda
8. Studentassessor-CvB
9. Budget CSR weekend
10. Sustainability
11. Instellingsplan
12. Budget CSR 2018
13. Hei-avond CSR-CvB
14. Model-OER
15. Priorities CSR
16. W.v.t.t.k. / Any other business
17. Input request from the FSR's
18. Questions
19. Sluiting

1. Opening

Pim opens the meeting at 15h00 and welcomes everyone.

2. Mail

The council discusses the in- and outgoing mail.

3. Concept minutes

The minutes of PV180110 are set without changes.

The setting of the minutes of PV180117 is postponed until next week.

4. Checking the action list

5 *The action list gets updated.*

10 *Action point 171220-09* David says that the NSE survey cannot be changed for the upcoming 2 years, but the taskforce is thinking about a way to document the discussions and expressed views during the upcoming years, so they can be include when changing the survey in due time. Ken suggests including the Student Disability Platform in this.

5. Announcements

- Kathelijn will be later. Quinta, Loraine, and Guido are absent.
 - Pim asks who wants to attend the ISO lustrum *hei-sessie*. Geertje Hulzebos offers to join.
 - Kjeld and Mees will be attending an ISO meeting on quality agreements.
 - Pim updates the council that the proposal to reschedule tutorial rooms as study places will be agendized at the UCO.
- 15

6. Updates DB & taskforces, representatives, Studentassessor-CvB

The written updates discussed briefly.

7. Setting the agenda

The agenda is set without changes.

8. Studentassessor-CvB

The CSR decides on the delegation for the informal talk about the student assessor CvB.

20 Pim says that the strong opinions of the CSR should be uttered during the informal talks. Sasha supposed that herself and Loraine would be present as file holders. Mees and Pim would like to join as well. Michele says that the talk should be prepared better and it should be decided which points are addressed and from which perspective. Sasha suggests representing the council standpoint and Mees voicing his personal, negative opinion.

25 **Decision:** The CSR decides to delegate Sasha Borovitskaja and Mees van Rees to the informal talk in January about the function of the student assessor CvB.

9. Budget CSR weekend

The CSR decides on the budget for the weekend away in February.

Tamara has negotiated the costs and gives an update. Travel expenses will also be covered.

30 **Voting proposal:** The CSR decides to spent maximum the amount as presented during the PV180124 for the weekend away.

In favor 10

Against 1

Blanco 0

35 *Abstain 0*

The voting proposal is adopted.



10. Sustainability

The CSR discusses its stances on sustainability.

40 Mees asks what is meant by an 'equal availability' in offering food. Raj suggests establishing more of a balance between vegetarian and vegan dishes in comparison to dishes with fish or meat. Bram says that a slow change in this is already noticeable, and Pim asks whether allergies are taken into account. Teo says that the energy provider cannot be changed to a fully sustainable contract, as there is a maximum percentage of sustainable energy that can be purchased in these amounts as the UvA uses. Sasha suggests looking at the use of paper (binders).

45 Raj says that the discussion should firstly be focused on policy and vision documents, which should be gathered from the CvB and to afterwards collaborate on setting a vision. Raj contacted the Green Office and the platform Green-UvA who would like to be included. Bram wants to address concrete issues to the CvB, while Raj firstly wants to ask for the documents and information. Michele suggests using the OV as a starting point for the conversation to build a more concrete policy in collaboration with the CvB. This will be further discussed in the taskforce, and afterwards could be brought to the IAO and the OV agenda. **(action)**

11. Instellingsplan

The CSR discusses the institutional plan to prepare for the round table discussions.

Sasha says that an English translation of the *Instellingsplan* ('strategic plan') is available. She also considered the roundtable conversations as useful.

- **Talentbeleid (HRM)**

55 **General** Mees wants to ask more information about the temporary contracts. Sebastian says that these contracts are problematic, especially in an expensive city as Amsterdam. Bram says that these contracts are a symptom of the wider academic precarity, as the climate is increasingly directed at desirable research while also limiting academic freedom. This is not in line with the broader vision of the UvA. Kjeld agrees with the concerns about temporary contracts as this is not sustainable, and Ken adds that student assistant should be considered as well. Sasha and Bram are positive about the bilingual services and policy and Ken agrees. Teo is positive about focusing on high-quality teaching staff that has experience Pim says that the HR-strategy is currently being discussed in the COR.

60 **Ambition** Teo says that the ambition is useless. Bram says that, despite the ambition, almost no sustainable methods and materials have been used when building REC-A. Kjeld says that only long-term policy is addressed here, and not sustainability in the environmental sense. Michele asks what is meant with 'employability' as this could be the UvA developing in a certain way or developing the employees to increase their market value.

65 **Goals** Sasha says that the bilingual policy and availability of information in English are important. Michele stresses that the UvA's temporary contracts fall under 3 different organs and that UvA-Holding is the most in-transparent organ of these. Bram says that the director of UvA-Holding is willing to explain their numbers. Michele says that the high status of education personnel does not have the same titles as it does for researchers: there are more careers prospects in research in that regard. This devalues proper education but also has an effect on executive functions as only full professors can become deans or CvB-members. Michele says that there should be more appreciation for people who offer a good education. Kjeld and Bram agree.

75 **Strategies** Mees says that it is unclear how the level of English amongst staff would be maintained. Sasha wants to address the balance between temporary and full-time contracts. Pim suggests Michele consulting UvA-data for more information about temporary contracts, and to call UvA-holding to get information about temporary contracts under them. **(action)**

80 **Quality assurance** Pim asks what the standards of service orientation are referring to.

KPI's Michele says these 'constructive yearly conversations' for employees can take absurd proportions and should be reconsidered.

- **Infrastructure**

85 **General** Teo is very positive about this part of the *Instellingsplan*. Ken says that there are many strategies linked to one specific KPI, so it is unclear how they would be measured. Bram says that more should be done to achieve the goals and the KPI is not the best way to improve sustainability goals. Bram also misses the connection with the city of Amsterdam, as the UvA puts its inner-city real estate up for sale. Sasha agrees with Bram. Sebastian agrees with Bram and adds that the UvA is responsible for student housing as well, but is currently attracting too many international students. Sebastian is also against the mentioned entrepreneurship. Michele agrees with Sebastian and says that most of the faculties hold the NSE in high regard. Mees is positive about the set KPI. Pim likes to focus on the sustainable innovation. Ken says that the low accessibility of buildings is problematic and should be improved in the new projects. Moreover, calling things sustainable without having a thorough planning upfront is not a sustainable way of working.

90 **Ambition** Teo asks what other measures there are to measure the UvA's achievements, besides the NSE. Michele suggests using several surveys, such as the alumni survey. Sasha says that the ambition addresses many issues without connecting these in a sensible way.

95 **Goals** Teo says that the goals are directed at sustainability and aesthetics. Pim says that the REC is not aesthetically pleasing, as meeting places for students should not be grey and without windows. The council agrees and believes this might have negative psychological effects.

-- Kathelijn Verdeyen enters the meeting --

105 Mees says that it is not feasible to make all inner-city buildings sustainable while also housing the growing faculties. It is preferable, therefore, to sell certain buildings and create new campus buildings with high and equal facilitation standards, while saving on renovation costs. Bram says this has a negative effect on the connection between the city and the public function of the university. Mees asks in how far this function should be linked to education and research. Bram says that it is important for the UvA to be visibly present in the city of Amsterdam. Therefore, the UvA also has a duty to maintain monumental buildings for public use such as a museum. Teo says that the UvA is developing campus projects. Sasha says that the relation to Amsterdam is historically important and considered as such by the municipality. Michele says that a museum is a way of valorizing education and research by making the knowledge accessible to the public while also developing skills of education and research and creating positions and internships. Teo says this could also be done in a campus structure. Sasha asks how realistic it is to finish the campus before 2020, and Michele says it is likely to take some extra years. Sasha suggests addressing this delay.

115 **Quality assurance** Sasha says that this is not well reflected in the KPI.

12. Budget CSR 2018

The CSR discusses the concept budget of the CSR for 2018.

120 Tamara asks the CSR to include the costs for the constitutional drinks for of the CSR17|18 and the CSR 18|19. Pim asks why the UB-night is still included, and Tamara requests to remove all 'empty' posts. Pim suggests purchasing an electronic billboard. There is a separate budget for sponsoring Facebook posts during the elections, and PR is looking into the algorithms. The lunch with the students from Belarus needs to be included in the budget. Sebastian will finalize the budget. **(action)**



13. Hei-avond CSR-CvB

The CSR gets informed about the set up for the session on January 30th.

125 The CSR will prepare the case study of OC-elections for the meeting with the CvB, and Michele will take the lead in this. **(action)**

14. Model-OER

The CSR gets informed about the request for advice on the bachelor's and master's model-OER.

Michele asks examples for a representative exam, and Mees explains how new studies cannot offer these based on the previous study years. Teo says there are courses that don't offer practice exams at all.

130 Pim explains how honours fall under the new rights of the OC as they have rights about the special trajectory of programs: the FSR has advisory right on the content requirements for honours and the procedure, while the OC has consenting rights about the trajectory that needs to be followed to get access to the honours program. Michele asks how the entrance requirements and prior trajectory differ from each other, and Pim says that this is unclear indeed. Michele says that honours courses don't have OC's (yet).

135 Teo wants to abolish the model-OER, and Bram wants to advise negatively. Michele, Teo and Kjeld want to change the name of the model-OER. Kathelijnn states that a DSA is preferable above a BSA. Geertje asks whether CSR would still like input from FSR FMG. They will send their input to Pim by Friday evening. **(action)**

140 Sasha suggests looking into the *Studentenstatuut* to see whether the model-OER and *Studentenstatuut* contradict each other. Pim and Sasha will look into this. **(action)** Pim says that practical exams can be made mandatory, but lectures cannot. Kathelijnn suggests addressing the difference between the model-OER and online information as a *Studiegids* or other documents.

15. Priorities CSR

The CSR discusses setting shared priorities with the CvB for the rest of the council year.

145 Kjeld suggests to set goals by both discussing these in taskforces and discuss them in a working group. The council disagrees what would be the best strategy to follow.

-- Geertje Hulzebos leaves the meeting --

150 All taskforces agendaize the discussion in their taskforce and sent their goal to the Priorities Committee before PV180131 Pim, Kathelijnn, Kjeld, and Michele discuss these proposals and bring them to the PV180207. Sasha will inform the taskforce heads who are not present. **(action)**

16. Input request from the FSR's

None.

17. W.v.t.t.k. / Any other business

None.

18. Questions

- 155
- Michele asks about the status of the financial *Afdrachtsregeling*, but this is happening automatically.
 - Tamara asks the council members to send their meeting pieces timely.
 - Pim asks an update about the prices of the catering. Teo expects the survey results in February, and the taskforce is on hold until these results are in. Teo says that little can be done due to the contract.

- Pim suggests addressing the existing structures and tendencies within the council and proposes to make this into a *pro memorie* action point. Ken suggests formulating this positively.

19. Ending

Pim closes the meeting at 18h18.

Decisions

- 165
- 180124-01** The CSR decides to delegate Sasha Borovitskaja and Mees van Rees to the informal talk in January about the function of the student assessor CvB.
 - 180124-02** The CSR decides to spent maximum the amount as presented during the PV180124 for the weekend away.

Action list

- 170
- 180124-01** Taskforce Facilities & Housing works out the plan and strategy to discuss sustainability.
 - 180124-02** Michele looks up more information on temporary contracts in UvA-data and contacts UvA-Holding for information about the temporary contracts which fall under the UvA-Holding.
 - 180124-03** Sebastian finalizes the CSR 2018-budget for PV180131.
 - 180124-04** Michele prepares the case-study of the organization of OC-elections for the hei-session CSR-CvB.
 - 180124-05** Pim and Sasha look into articles of the model-OER that are connected to the articles of the Studentenstatuut.
 - 175 **180124-06** All taskforces set a goal (or two) which they sent to Pim, prior to PV180131. Pim shares the goals with Kathelijnn, Kjeld and Michele and they present an overview and plan at PV180207. Sasha makes sure all taskforce heads are informed about this plan.
 - 180117-01** Sasha writes an update to inform the council why it is not possible to grant voting rights to the council assistants.
 - 180 ~~**180117-02** Taskforce PR looks for an alternative location for the Constitutieborrel of January 23rd, before Friday January 19th.~~
 - 180117-03** Taskforce Programs & Accessibility researches the possibilities to extend the model of a tuition fee free board year to international students.
 - ~~**180117-04** Sebastian and taskforce PR draft a concept budget for the PR expenses in 2018.~~
 - 185 ~~**180117-05** Kathelijnn and Mees assist the DB in preparing a discussion on the priorities of the CSR which can be addressed to the CvB.~~
 - 180117-06** Bram writes a meeting piece for PV180124 on Housing and Internationalization.
 - 180117-07** Taskforce Facilities & Housing checks the shortage of examination rooms for digital exams.
 - 190 **180117-08** All taskforce heads ~~and the chair of the council~~ write a short text of 150 words in Dutch and English about the files and subjects they are working on, before January 26th.
 - ~~**180117-09** Taskforce Finance & Collaboration takes up complaint about bank accounts for international students at ING.~~
 - 195 **180110-02** Taskforce Facilities & Housing investigates the possibilities of using external study places and opening these up to UvA-students.
 - 180110-03** The representatives discuss the proposed procedures for dean appointments with their FSR.
 - 180110-04** David organizes a file holder meeting on the procedures for dean appointments, after the initial stances of the council are known.
 - ~~**180110-05** Kathelijnn, Quinta, Sasha and Tamara organize a weekend getaway.~~
 - 200 ~~**180110-07** Pim contacts Mariska for insight in the CBO minutes.~~



- 171220-02 Quinta writes a meeting piece for PV180131 on the first meeting and evaluation of the University Forum.
- 171220-04 All council members forward a slogan for the council elections to taskforce PR.
- 171220-05 Loraine checks the cleaners on the UvA-locations are hired by different companies.
- 205 171220-07 David asks the FSR's about their vision on the NSE and organizes a file holder meeting, if necessary.
- 171220-09 The representatives check their FSR-archive for discussions and information on the NSE.
- 171220-11 Pim and Sasha discuss the Draaiboek Opleidingsaanbod.
- 171213-05 Pim voices at ISO that the FSR FMG and the CSR see the importance of schakeltrajecten.
- 210 171206-02 Raj gathers information about peer reviewing at the different faculties.
- 171206-09 Kjeld organizes a meeting to discuss the role of the representatives in relation to FSR and CSR.
- ~~171129-07 Sasha asks the advisory council in which way they would like to receive the documentation of the CSR.~~
- ~~171129-08 Sasha discusses the article on hiring council assistants when a vacancy emerges with the CSR.~~
- 215 171108-02 Sasha and Tamara arrange a training on the writing of meeting pieces and time management.
- ~~171108-11 Taskforce Facilities & Housing writes a concept vision on sustainability and brings this to the PV after the file holders meetings.~~
- 171108-12 Taskforce Digitalization & Study Support informs the FSR's about addressing problems regarding discuss the obligatory purchase of binders with study materials to program directors.
- 220 ~~171011-08 Sasha announces at the GV that all GV members have the opportunity to put topics on the GV agenda.~~
- 170823-06 Michele will make a plan to involve the FSR's in setting up the BSA-evaluation and informs the FSR's about the position of the deans in this.

Pro memorie

- 225 140908-04 The DB is strict about *nazendingen* and being present in time.
- 140908-05 A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- 141208-04 The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 230 150420-01 All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces.
- 150907-02 Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 151019-03 Sasha notifies the FSR's after the PV on which topics the CSR needs input.
- 160502-01 Pim and Sebastian take good care of the plants.
- 235 161017-04 The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 161017-05 The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01 Bram and Sasha organize fun activities for the council on regular basis.
- 240 170201-04 The council oversees a proper balance between small and large files in the PV.
- 171101-01 All council members archive their documents in the P-drive.
- 171108-04 The representatives check whether the agendas, minutes and letters of the FSR's are being published online.
- 245 171129-14 Mees and Sasha keep in mind for the upcoming UCO-meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC's to check these evaluations.