

Minutes of the *Plenaire vergadering* of the CSR on the 17th of January 2018

Council members	Guido Bakker, Sasha Borovistkaja, Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Michele Murgia, Kjeld Oostra, Sebastian Proos, Deval Raj (from 15:21), Mees van Rees, Teodor Todercan, Kathelijn Verdeyen;
Council assistants	Quinta Dijk, David Nelck (from 15:07);
Absent	Loraine Smith;
Guest(s)	Moataz Rageb <i>Studentassessor-CvB</i> , Gianluca Coster <i>FSR FMG</i> , Daan Doeleman (16.30-17.05)
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

Concept agenda

1. Opening
2. Mail
3. Approving the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, representatives, AMC, Studentassessor-CvB
7. Setting the agenda
8. Studentassessor-CvB
9. Cleaners working conditions
10. Constitutieborrel
11. Instellingsplan
12. Collegegeldvrij besturen
13. Allocatiemodel
14. Budget CSR 2018
15. Profileringsfonds: OC-members
16. W.v.t.t.k. / Any other business
17. Input request from the FSR's
18. Questions
19. Sluiting

1. Opening

Pim opens the meeting at 15h03 and welcomes everyone.

2. Mail

The in- and outgoing mail is discussed.

3. Concept minutes

The minutes of PV171206, PV171213, PV171220 and PV 180110 are set with small textual changes.

4. Checking the action list

The action list gets updated.

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-- David Nelck enters the meeting --

5. Announcements

- Loraine is absent, and Raj will be later.
- Sasha asks all taskforces to hand in their OV-planning.
- Guido wants to discuss the organization of the weekend away, as he is against this.

6. Updates DB & taskforces, representatives, Studentassessor-CvB

10 The written updates discussed briefly.

- Michele asks Kjeld to be kept up-to-date about the financing of sustainable cups.

-- Deval Raj enters the meeting --

7. Setting the agenda

The agenda is set with changes.

15 Added to the agenda: Evaluation weekend, Lunch students Minsk, Internationalization, and housing, Media

8. Speaking rights guest FSR FMG

The council agrees to give Gianluca Coster (FSR FMG) speaking rights for the PV CSR on January 17th.

9. Studentassessor-CvB

The CSR decides on the working agreements with the student assessor CvB.

-- Student assessor Moataz Rageb leaves the room for this agenda point --

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Decision: The CSR decides to grant Moataz Rageb, student assessor CvB, access to the confidential meeting pieces for the PV and the agenda and report of the DB-meeting.

25 Mees asks who will attend the informal evaluation talks. Sasha says this would be Loraine and herself, but not everyone agrees. This shall be discussed further next week.

10. Cleaners working conditions

The CSR decides on co-signing the letter of UvA-Sociaal on the working situation of the cleaners.

Mees asks why the CSR would sign the letter before talking to FS and the cleaners, as requested during the OV. Sebastian says that simultaneous steps can be taken. Guido says that the CSR can recognize the problem without signing the letter.

30 Michele stresses that no suggestions on the content can be made, while the letter misses the context, thereby making the points too anecdotal. It is important to consider the privacy of the cleaners, but in this case, it affects the quality of the letter. Sasha agrees. Guido asks whether a fact check was done, and Teo says reports were used. Michele explains says that the cleaners were co-writing the letter.



35 Michele says that the CSR should show solidarity despite the letter not addressing the problems for students. Mees says he will vote *blanco*. Teo will vote *blanco* as well as the CSR should not be involved in protests but in solving issues. Guido says he will vote against signing the letter as the letter will be problematic for the relation with the CvB and will not help the cleaners either. Bram asks why the members of UvA-Sociaal in the council did not bring the letter forward. Teo and Gianluca explain how Loraine got involved through the protests of the cleaners.
40 The letter has already been signed by the FSR-FMG, FSR-FdR, COR, and DeDecentralen.

Voting proposal: The CSR decides to co-sign the letter of UvA-Sociaal on the working situation of the cleaners.

In favor 5

Against 1

45 Blanco 5

Abstain 1

The voting proposal is not adopted.

11. Constitutieborrel

The CSR discusses the last preparations for the constitutional drinks on January 23rd.

50 Kjeld explains that the costs for organizing the event at the *Academische Club* are too high. He has tried to negotiate the costs, but it would not be possible for closing the bar after a certain budget is reached and to asks the guests to pay their own drinks afterward. Therefore, the event needs to be rescheduled or the budget should be raised. Kjeld also suggests checking other locations such as *Café de Roeter*. Michele suggests canceling the event. Sasha, Bram, and Mees are in favor of looking for another location.

55 **Voting proposal:** The CSR decides to cancel the *Constitutieborrel* that is planned for January 23rd if no other location is found by Friday.

In favor 9

Against 3

Blanco 0

60 Abstain 0

The voting proposal is adopted.

PR will take responsibility looking for another location. **(action)** Tamara informs the council that the rector and chair of the RvT will not be attending.

12. Instellingsplan

65 *The CSR discusses the institutional plan to prepare for the round table discussions.*

Ken asks whether the council of Ph.D.'s is invited for the roundtable conversations, and this is the case. Moreover, there will follow more roundtable discussions for which people can sign up, and the CvB can be asked to involve FSR's.

70 **Instellingsplan in general** Teo says that the discussion on the *Instellingsplan* is mainly about semantics, and not about content. Sasha explains how a lot of the universities policy is formed based on the *Instellingsplan*. Pim suggests mentioning that there is no English translation available. Guido says that the document is mostly about semantics issues, but as the document has an important effect on other policy documents, he is in favor of most of the points brought forward. Kjeld is not in favor of all the points. Ken considers the mentioned research committee as an asset but they are not treated as
75 being a part of the academic community. Raj, Quinta, and David think that the broad document could

be used to emphasize points more specific points. Teo finds it hard to believe that the Instellingsplan can be of any influence on the allocation model, and says the council should just agree to all points brought forward. Kathelijnn says that the Instellingsplan is currently not aligned to the allocation model, and foresees certain problems in relation to research. Sebastian finds it problematic that entrepreneurship is promoted and Bram and Michele agree. Mees suggests setting a vision to execute the plans. Sasha likes the points that are made about the innovation and impact but says that the proposed strategies don't correspond to the goals and that there is too much focus on KPI's. Michele is against the specific points that are made in the Instellingsplan but suggests to use the broad and more empty definitions to bring forward points of the CSR. Also, he states that much of the proposals will increase the *derde geldstroom* funds at expense of the quality of education. Quinta suggests putting the strong points from the *Instellingsplan* to use. Pim agrees with Michele and he would like to ask for an evaluation of the KPI's that are used.

Teo asks what the importance of setting a vision in the Instellingsplan is, as he does not see the value. Guido agrees. Mees says that it can be used as an indication of a goal to be worked towards, although partially only symbolically. Pim says that the policy, for example, defines how the broad university is structured and works on interdisciplinary research. Sasha says that the KPI's are being checked regularly and that the Instellingsplan can be seen as the basis for most of the UvA's policy Teo says this cannot be the case, as the document is too vague, but Mees and Sasha say that the KPI's are exactly what makes it quantifiable. Sasha adds that the KPI's are also translated into the *Bestuursconvenanten*.

95 • **Research Practices**

Ambition Michele states that the interdisciplinary research questions do not follow from the ambition of being a broad research university. Teo is in favor of the stated ambition.

Goal 1 Michele says that looking for external funds to support the internationalization is the wrong way to take as this does not improve the quality of research. Guido states that the quality might not improve, but the quantity does.

-- Visitor Daan Doeleman enters the meeting --

Guido states that the UvA should attract these partners to fortify their position on the market. Kathelijnn states that international and external financing are codependent and that both improve the research that is being done at the university. However, these issues might differ per faculty as the AMC receives mostly external financing. Pim fears that external funding limits the different research fields, but Kathelijnn says that this is already the case for funding through the *derde geldstroom*. Guido says that all research needs more funding than offered by the government, and as long as the UvA strives to be innovative in their health care research, they should accept external funding.

Goal 3 Michele asks to clarify what is meant with "integrity", especially in relation to funding and 'blind review'.

Goal 4 Sebastian ask what would be the 'reasonable time' to finish a Ph.D. and who is to decide on this. Ken states that this causes a very high workload for PhD-students, possibly resulting in burnouts. Michele adds that it is not the goal of the university to prepare PhD-students for a career outside the university, but Guido disagrees.

Goal 5 Teo is in favor of broadening the research budget, and Sasha agrees. Bram is not in favor as this blindly follows the distribution of education over the different faculties and fields. Pim explains why a misbalance between the allocation model and the funds from OCW exist.



120 **Strategy** Michele says that the strategies for these research practices are too vague, and Kathelijn agrees. Pim says that this could help to start up research which cannot initiate itself independently., but that this now becomes a matter of prioritization. Sasha and Michele are against this policy, and Kathelijn adds that this counters the idea of a broad university. Guido states that some research deserves to be prioritized. Sebastian says that this should not have an effect on the quality of research.
125 Michele asks whether central indicators exist to determine this research or whether these indicators are set per faculty. Michele stresses the importance of peer review and difference in methods and interpretations. Kjeld is worried about the career workshops that are offered, and Sasha suggests to add a focus on mental health.

KPI's Kjeld says that the KPI's are too much focused on quantity instead of quality.

130 • **Innovation and Impact**

Ambition Sasha states that the university should not be focused on entrepreneurship or valorization, although having a societal impact, and Michele agrees. Mees and Guido disagree.

Strategy Bram suggests addressing sustainability as a part of the ambitions about societal impact, and Raj suggests adding a focus on sustainable entrepreneurship. Pim explains that all faculties will have their faculty valorization indicators put into the allocation model and that this can improve the societal impact. Michele asks whether this is directed at the cultural or economic output. Sebastian states to be against the influence of companies in this and against focusing on the international appearance.

135 **Quality Assurance** Michele states that 'valorization' has a different meaning for most people and that it is strange to address this both university broad and at the faculty level. Michele states that the faculties should have their autonomy in this regard.

140 **KPI's** Pim stresses that the importance and usefulness of KPI's should be evaluated. Michele suggests asking for clarification about the system of patents, but Kjeld explains how this regards the intellectual property. Mees says that it is peculiar to strive for simply having more patents, but Pim says that this is a symptom of striving towards more practical research, despite this not being more valuable than theoretical research.
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-- Daan Doeleman leaves the meeting --

13. Collegegeldvrij besturen

The CSR discusses the tuition fee free board year.

Kjeld explains that the current plan is to set out a poll amongst the study associations. Pim suggests also asking which organizations would be interested in this, to make an estimation of the costs.
150 Michele says that if the costs become too high, it might be considered to only offer it to the medezeggenschap, but Kjeld says fulltime board members should be included as well. Guido suggests stressing the importance of full-time of board positions.

Michele asks whether the program would be directly effective. This is not the case, as students would first need to apply and meet the requirements. Sasha asks whether it is possible to *not* follow any courses based on the VU-model, and this is the case despite everybody getting the same refund of 80% of their tuition fee. Students are however not limited in the number of ECTS they follow, which could make the system more costly than the HvA-model. Teo says that international students are excluded.

155 Ken asks whether the CSR and UvA could be flexible in setting their own model. Teo suggests looking at a scholarship based policy to finance the board years for non-EEA-students, but this should be taken up at a later stage as this cannot be achieved all at once. Teo suggests addressing this after the initial implementation. Pim suggests researching other financial measures, and Bram says that this is legally
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not possible. Pim suggests discussing this next week in the working group *Instellingscollegegeld*. Michele suggests taking this file up in Programs & Accessibility. **(action)**

165 Mees is in favor of the VU-model better as this would allow students to still obtain ECTS. Bram asks why the costs would be higher in the VU-model higher as these costs are refunded through the profiling funds while the university receives *Rijksbekostiging*. Kjeld explains that students pay for only 12 ECTS while they could follow more courses. Ken states that the costs are relatively small in comparison to other costs and expenses. Pim asks what the exact costs per student would be, but
170 these numbers are not available. The rough estimation is that it would cost €80k for 50 students per year, but more students are expected to apply for this. Bram suggests emphasizing the demand for this funding due to the disappearance of individual study funds from the government.

14. Allocatiemodel

The CSR discusses the allocation model in preparation to the GV on January 19th.

Questions for GV:

- 175
- the inclusion of the AMC in the allocation model and the *reikwijdte* of the model
 - calculation of *bekostigingsfactoren* (neutrality and correctness)
 - compensation of AMC in *compensatiebudgetten* education
 - explanation of the *capaciteitsbudgetten* and budget for the AMC
 - English summary of the allocation model

15. Budget CSR 2018

180 *The CSR discusses the concept budget of the CSR for 2018.*

Sebastian goes over the general budget of the CSR. Tamara says that taskforce PR and the treasurer should have specified the PR-budget per section. **(action)**

Additional suggestions from the council: sponsor money and budgets for separate taskforces. Pim suggests to address Ken's suggestion about hanging signs with the discussion on student involvement
185 and the setting of priorities. Mees and Kathelijnn will help the DB to prepare this meeting piece. **(action)**

16. Profileringsfonds: OC-members

The CSR gets informed about the compensation for 1st year OC student members.

The council is in favor of addressing the lack of compensation for 1st-year students in OC's.

17. Lunch for students from Minsk

Sebastian explains that a group of students from Belarus will come to the Netherlands and that PR decided to offer them a lunch. Mees suggests to set a budget of maximum €500,- to organize this, but to
190 try to offer a cheap lunch if possible by booking a lecture room and buying the lunch at Albert Heijn. Kjeld expects that the total costs will be around €150,-.



Voting proposal: The CSR decides to grant PR a maximum budget of €500,- to facilitate a lunch for the visiting students from Minsk while trying to keep the costs as low as possible.

195 *In favor* 12

Against 0

Blanco 0

Abstain 0

The voting proposal is adopted.

18. Evaluation weekend

200 Guido thinks that organizing a weekend away is a waste of the universities money. He proposes to rent a conference hall and spend two days there, but without an accommodation for the night. Kathelijnn says that going away for the weekend can be important for the way of working together, group bonding and to improve the working atmosphere. This can help to motivate people and also working together with the CvB. Bram suggests staying in Friesland.

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Voting proposal: The CSR will organize a weekend away to encourage group bonding.

In favor 9

Against 2

Blanco 1

210 *Abstain* 0

The voting proposal is adopted.

19. Internationalization housing

215 Bram is disappointed that the FSR FNWI was not present at the meeting. Bram suggests either boycotting more internationalization or sending a press release to the municipality about the costs and waiting lists for the housing market. Bram suggests first focusing on the policy plans, as the UvA and faculties have to be honest about the housing situation towards internationals. Bram will write meeting piece for next week. **(action)**

20. Input request from the FSR's

- Instellingsplan (Sasha)
 - Collegegeldvrij besturen – promotion of survey (Kjeld)
 - OC-members compensation in Profileringsfonds (Sasha)
- 220
- Guido was warned that there would be a shortage of digital exam rooms. This will be taken up by Facilities and Housing. **(action)**
 - Michele says that part-time students don't get an ECTS-compensation when they follow courses on academic English if this is a part of the curriculum that is in Dutch. This is, however, different for full-time students.
- 225

21. To the media

230 Kjeld requests all taskforce heads and the chair of the CSR to write a text of 150 words (in both Dutch and English) about the files that are being dealt with in the taskforces, before January 26th. **(action)** Kjeld also asks all taskforces to discuss what needs to be sent to the media. Certain topics that can be brought to the media this week: *collegegeldvrij besturen*, StS WhatsApp, NSE, University Forum, *Werkgroep sterke medezeggenschap*, and elections. Quinta proposes to post updates about the working

groups and meetings which the CSR attends or participates in. Ken suggests writing an overview of the last semester.

22. W.v.t.t.k. / Any other business

None.

23. Questions

- Tamara asks who will be attending the meeting with Harold Swartjes (Facility Services).
- 235 • Bram spoke with Geertje Hulzebos about the Deutsche Bank and discussed this during the *Technisch Overleg* with Erik. It seems that it might not be possible to get a conversation with Deutsche Bank directly. In that case, Geertje Hulzebos might suggest changing the treasury statute. Bram suggests taking this up with the David Jan Donner or the GV.
- Council members can ask Mees for an update on the ISO meeting about the quality agreements.
- 240 • Kathelijn asks the council members to fill in the Doodle for the weekend away.
- Kjeld says that taskforce Finance & Collaboration is addressing the issues with the ING bank account for international students.
- Everyone is invited for the New Year's drinks at REC-A on February 18th.
- 245 • Pim informs the council that new working groups on Schakeltrajecten will be installed and that the CSR has been asked to delegate 1 CSR-member for these working groups. Michele proposes to delegate 2 CSR-members in these working groups.

24. Ending

Pim closes the meeting at 18h18.

Decisions

- 180117-01 The CSR decides to grant Moataz Rageb, student assessor CvB, access to the confidential meeting pieces for the PV and the agenda and report of the DB-meeting.
- 250 180117-02 The CSR decides to cancel the Constitutieborrel that is planned for January 23rd if no other location is found by Friday.
- 180117-03 The CSR decides to grant PR a maximum budget of €500,- to facilitate a lunch for the visiting students from Minsk while trying to keep the costs as low as possible.
- 180117-04 The CSR will organize a weekend away to encourage group bonding.

Action list

- 255 180117-01 Sasha writes an update to inform the council why it is not possible to grant voting rights to the council assistants.
- 180117-02 Taskforce PR looks for an alternative location for the Constitutieborrel of January 23rd, before Friday, January 19th.
- 180117-03 Taskforce Programs & Accessibility researches the possibilities to extend the model of a tuition fee free board year to international students.
- 260 180117-04 Sebastian and taskforce PR draft a concept budget for the PR expenses in 2018.
- 180117-05 Kathelijn and Mees assist the DB in preparing a discussion on the priorities of the CSR which can be addressed to the CvB.
- 180117-06 Bram writes a meeting piece for PV180124 on Housing and Internationalization.
- 265 180117-07 Taskforce Facilities & Housing checks the shortage of examination rooms for digital exams.



- 270 **180117-08** All taskforce heads and the chair of the council write a short text of 150 words in Dutch and English about the files and subjects they are working on, before January 26th.
- 180117-09** Taskforce Finance & Collaboration takes up complaint about bank accounts for international students at ING.
- ~~**180110-01** Sebastian inquires how many students from Minsk will attend the visit to the UvA.~~
- 180110-02** Taskforce Facilities & Housing investigates the possibilities of using external study places and opening these up to UvA-students.
- 275 **180110-03** The representatives discuss the proposed procedures for dean appointments with their FSR.
- 180110-04** David organizes a file holder meeting on the procedures for dean appointments, after the initial stances of the council are known.
- 180110-05** Kathelijnn, Quinta, Sasha and Tamara organize a weekend getaway.
- ~~**180110-06** Pim informs the FSR's about the extension of the reaction term on denkmee.uva.nl for the concept advice of the Werkgroep Sterke Medezeggenschap.~~
- 280 **180110-07** Pim contacts Mariska for insight in the CBO minutes.
- 171220-02** Quinta writes a meeting piece for PV180131 on the first meeting and evaluation of the University Forum.
- ~~**171220-03** Pim asks Evelien Moors in what way BC contributes to the promotion of OR elections.~~
- 285 **171220-04** All council members forward a slogan for the council elections to taskforce PR.
- 171220-05** Loraine checks the cleaners on the UvA-locations are hired by different companies.
- 171220-07** David asks the FSR's about their vision on the NSE and organizes a file holder meeting, if necessary.
- 171220-09** The representatives check their FSR-archive for discussions and information on the NSE.
- 171220-11** Pim en Sasha discuss the Draaiboek Opleidingsaanbod.
- 290 ~~**171213-04** Guido forwards the information from the TU Eindhoven on NSE & privacy to Pim and Michele.~~
- 171213-05** Pim voices at ISO that the FSR FMG and the CSR see the importance of schakeltrajecten.
- ~~**171213-06** Taskforce Digitalization & Study Support discusses sending out a regular e-mail to check up on students, and discusses this with Ken in relation to the Zorgplan.~~
- 295 ~~**171206-01** Ken addresses the issues of the FdR with regard to mental health and periods of stress in the meeting on mental health.~~
- 171206-02** Raj gathers information about peer reviewing at the different faculties.
- ~~**171206-05** Kjeld writes a meeting piece on *collegegeldvrij besturen* and the structure that exists at the VU.~~
- 300 **171206-09** Kjeld organizes a meeting to discuss the role of the representatives in relation to FSR and CSR.
- ~~**171129-02** Taskforce PR will take up the request to organize joint New Year drinks with the faculty councils.~~
- 171129-07** Sasha asks the advisory council in which way they would like to receive the documentation of the CSR.
- 305 **171129-08** Sasha discusses the article on hiring council assistants when a vacancy emerges with the CSB.
- ~~**171122-11** Taskforce Finance & Collaboration inquires the correlation between the height of institutional tuition fees and student intake.~~
- 171108-02** Sasha and Tamara arrange a training on the writing of meeting pieces and time management.
- 310 ~~**171108-05** Tamara, Sasha, and Mees will further investigate the legal possibilities of granting voting rights to the council assistants and come back to this in January.~~
- 171108-11** Taskforce Facilities & Housing writes a concept vision on sustainability and brings this to the PV after the file-holders meetings.

- 315 **171108-12** Taskforce Digitalization & Study Support informs the FSR's about addressing problems regarding discuss the obligatory purchase of binders with study materials to program directors.
- 171011-08** Sasha announces at the GV that all GV-members have the opportunity to put topics on the GV-agenda.
- 320 ~~**171011-14** If the FSR's give positive feedback on the proposal to write an unsolicited advice on the housing situation, Bram will contact the USR VU and CMR. -- wvttk~~
- ~~**170913-06** All council members research which topics linked to the ITK they are dealing with in their files and/or faculties, and inform Sasha about this.~~
- ~~**170823-01** The AMC letter regarding the allocation model will be taken into account by Taskforce Finance & Collaboration during the upcoming discussion on the new allocation model.~~
- 325 **170823-06** Michele will make a plan to involve the FSR's in setting up the BSA-evaluation, and informs the FSR's about the position of the deans in this.

Pro memorie

- 140908-04** The DB is strict about *nazendingen* and being present in time.
- 140908-05** A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
- 330 **141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 150420-01** All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces.
- 150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 335 **151019-03** Sasha notifies the FSR's after the PV on which topics the CSR needs input.
- 160502-01** Pim and Sebastian take good care of the plants.
- 161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 340 **161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01** Bram and Sasha organize fun activities for the council on regular basis.
- 170201-04** The council oversees a proper balance between small and large files in the PV.
- 171101-01** All council members archive their documents in the P-drive.
- 171108-04** The representatives check whether the agendas, minutes and letters of the FSR's are being published online.
- 345 **171129-14** Mees and Sasha keep in mind for the upcoming UCO-meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC's to check these evaluations.