



Samenvatting van de 165^e overlegvergadering tussen de Centrale Studentenraad en het College van Bestuur gehouden op 9 januari 2018

Van de zijde van de CSR 2017-2018: Guido Bakker (from 15:35), Sasha Borovitskaja, Quinta Dijk, Pim van Helvoirt, Bram Jaarsma, Michele Murgia, David Nelck, Kjeld Oostra, Sebastian Proos, Deval Raj, Mees van Rees, Loraine Smith, Teo Todercan;
Afwezig: Jern Ken Chew, Kathelijn Verdeyen;

Van de zijde van het College van Bestuur: Karen Maex (rector magnificus), Geert ten Dam (voorzitter-CvB), Mariska Herweijer (contactpersoon medezeggenschap), Moataz Rageb (Studentassessor-CvB);

Technisch voorzitter: Mick van der Valk
Verslag: Tamara van den Berg (ambtelijk secretaris)

Publieke tribune: -

Conceptagenda

1. **Opening en vaststellen agenda** // Opening and setting the agenda
2. **Vaststellen verslagen van de Overlegvergadering** // Setting the minutes of Overlegvergadering 28 november 2017
3. **Doornemen actielijst** // Checking the action list
4. **Mededelingen** // Announcements
5. **Facultaire Diversity Officers** // Faculty Diversity Officers
6. **Studieplekken** // Study places
7. **Schoonmakers** // Cleaners
8. **Artikel 24: planning** // Artikel 24: planning
9. **W.v.t.t.k.** // Any other business
10. **Rondvraag en sluiting** // Questions and ending

1. Opening (14:30 uur) en vaststellen agenda

The technical chair opens the meeting, welcomes the meeting participants and wishes them a happy new year. The agenda is set without changes.

2. Vaststellen verslag van de Overlegvergaderingen // Setting the minutes

5 The minutes are set based on the textual changes that the CvB has provided.

3. Doornemen actielijst // Checking the actions list

Action point 171218-04 *Reformulated based on the proposal of the CvB.*

10 *Action point 171128-08* The minutes of the UCO are publicly available for employees on SurfDrive. The CSR will address the public availability of the minutes for students with Lucy Wenting and Brigitte Widdershoven. **(action)**

Action point 171128-09 The rector stresses the importance of creating an overview of OC's and their contact details. A list will be composed and published on the UvA-website. Herweijer says that the list will be sent to the CSR on short notice.

- 15 *Action point 170704-02* The CvB is working on the organization of writing a language policy. The rector addressed the language policy in her speech at the Dies Natalis. The CvB stresses the importance of setting a clear language policy while also addressing how to deal with the change of the language of tracks or programs.

Article 24: 130123-7 *The CSR and CvB take note of this pro memorie point.*

20 **4. Mededelingen // Announcements**

Announcements from the CSR:

- Jern Ken Chew and Kathelijn Verdeyen are absent. Michele Murgia will be leaving early. Guido Bakker is arriving later.
- Helvoirt thanks the CvB for their written reply to the advice letters of the CSR.

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Announcements from the CvB:

- The rector gave a speech at the Dies Natalis on January 8th. Van Helvoirt states to be positive about the speech.
- The plan of action for the policy on functional limitation can be expected on short notice and will be sent to the CSR for information.
- The organization plan for StS will be sent to the CSR on short notice. Van Helvoirt states that the CSR had a fruitful conversation with Frank Hendrikx.

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5. Facultaire Diversity Officers // Faculty Diversity Officers

De CSR en het CvB bespreken de positie van de facultaire Diversity Officers. // The CSR and CvB discuss the position of the faculty Diversity Officers.

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Anne de Graaf has recently been appointed as Diversity Officer and is working on the function descriptions for the faculty Diversity Officers, the application procedure, and creating diversity teams to set the diversity policy with the faculty diversity officers. Smith says that Anne de Graaf is working on this together with the CSR and FSR's. Smith stresses the importance of including the *medezeggenschap* in the application procedure and in writing the function descriptions since the involvement in the procedure is as important as the transparency of the procedure. The chair of the CvB says that a diversity network is being set up, consisting of the central and faculty Diversity Officers. Since there are differences between the faculties, the faculty Diversity Officers differ as well. The FSR's can be included in the process of setting the function descriptions, but it is undesirable to set a central function description for all faculty Diversity Officers. Smith and Raj agree while stressing the importance of the joint process together with Anne de Graaf and the inclusion of the FSR's in the process. The chair of the CvB recalls that the CSR was closely involved in appointing the central Diversity Officer. The CvB can ask the deans to involve the FSR's in the same regard but is not finally responsible for this. The CvB, therefore, advises the FSR's that want to be involved to discuss it with their deans. Van Helvoirt suggests to bring this up during the CBO, and the chair of the CvB promises to do so.

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Smith asks about the (financial) compensation for the faculty Diversity Officers, as she states that this is at most faculties not sufficient for the amount of work delivered. The CvB chair explains that this compensation comes from the faculty budget and should be in balance with the workload and the job as a whole. The CvB regularly discusses matters with Anne de Graaf and the deans to ensure that everyone is up-to-date about the processes at the faculties. The deans have the responsibility for the (financial) compensation of the faculty Diversity Officers. Smith fears that some faculties do not value the position and only compensate for a minimum amount of hours per week. The chair stresses that this policy should not be implemented top down, despite the working of Anne de Graaf, as the faculties should set an example themselves and stimulate a change in culture. The CvB, however, underscores the importance of Diversity Officers. Smith asks whether the CvB intervenes when the faculties do not offer sufficient compensation, but this is not the case as appointing the faculty Diversity Officers should come forward from within the faculties. Raj asks the CvB to stress the importance of balancing the workload and compensation. The chair of the CvB says that the focus does not lie with the formal function profile or financial compensation, but with realizing a more diverse culture. The first step would be that the deans find diversity an important issue and take steps on basis of their own choices.

The CvB asks Anne de Graaf about the progress of appointing diversity officers at the faculties and will stress the importance of realizing a diversity network within the faculties to the deans while asking them to consider sufficiently involving the FSR's. **(action)**

6. Studieplekken // Study places

De CSR en het CvB bespreken de studieplekken op het Roeterseilandcampus. // The CSR and the CvB discuss the study places at the Roeterseiland campus.

Todercan thanks the CvB for their written response to the advice letter, which was intended to address the critical conditions of the study places at the REC, since these are detrimental to students. Todercan asks whether it would cause problems for the allocation model when rescheduling empty tutorial rooms in a way that they can be used as study spaces during an entire day. It is currently not allowed to share classrooms between faculties. The chair of the CvB says that the CvB is currently looking into the practicalities of the proposal.

Jaarsma stresses that the lack of study spaces at the REC has been discussed since 2011, as well as the way in which the 8-8-4 semester planning would worsen the situation during exam periods. Since 2011, the study places at REC have become busier. The chair of the CvB says that the number of study places has been increased as the ratio of study places per student has been improved from 1:11 to 1:7. Jaarsma says that it was predicted in 2011 that the study places would not meet the needs of the expected growth of the faculties, and Todercan states that seats in hallways do not count as study spaces in the same regard.

The CSR shows a video in which a large crowd of students can be seen to enter the REC-H building on a Sunday morning before the exam week to look for an available study place.

Todercan urges the CvB to discuss the proposal of rescheduling the tutorial rooms with the deans and the schedulers. Todercan gives the example of the FEB currently booking their tutorial rooms in REC-A as economically as possible for their own faculty. However, this is not yet possible to organize for the campus as a whole. The rector says that the problems which

95 occur on Sunday morning are very different from the problems during weekdays. Jaarsma states
that the study spaces are even more crowded during the weekends before the exam weeks. In
this regard, it has been discussed with the CvB and UB to open up other buildings such as the
P.C. Hoofthuis or Bushuis during the weekends, but this had been found too costly. Jaarsma asks
whether the CSR can get insight into the costs of opening these UvA-locations during the
100 weekend.

The CvB will look what is currently being done to increase the number of study spaces and
within which time frame something can be done, and addresses this in their formal reply to the
advice of the student councils. **(action)** The chair of the CvB stresses the importance of looking
into the number and quality of study spaces, especially before the exam weeks, but says that
105 rescheduling the tutorial rooms will cost a lot of work and effort. The CvB will look into the
possibilities as the CSR's proposal might not be the only solution to the problem. The rector
suggests that other public locations, such as the *Openbare Bibliotheek Amsterdam*, could be used.
Todercan says that students need to pay for facilities at these public locations, and Murgia states
that most public facilities are already crowded during these periods. The CSR investigates which
110 options for study places outside of the university buildings could be used to increase the
number of study spaces for UvA-students. **(action)**

7. Schoonmakers // Cleaners

*De CSR en het CvB bespreken de schoonmaakwerkzaamheden op de campus. // The CSR and
the CvB discuss the cleaning work at the campus.*

115 Smith says that last year there were protests and unrest amongst the cleaning staff. After
negotiations between HAGO and the UvA, the situation has improved. Recently, the conditions
seem to have gotten worse again as there seem to be coordination problems between HAGO and
the UvA and problems regarding issues such as the working pressure and sickness policy. Smith
states that this does not only affect the cleaning personnel but the students and study
120 associations as well, as the REC has recently been less clean. The CSR, therefore, proposes to
address these issues between HAGO, the UvA, and the cleaners. The rector says that these issues
have been addressed in the CvB, and that negotiations and discussion between the parties are
happening. Harold Swartjes (Facility Services) could be invited to give an update about this
during the next OV. Smith prefers to organize a meeting with all parties involved: the cleaners,
125 Facility Services, HAGO and the CSR. In this way, the different stories that come from the
Campusoverleg, cleaners, and perhaps other sources can be overcome. The chair of the CvB
stresses the importance of discussing these matters but says that Swartjes is currently
addressing these while also being in contact with the trade unions. From these conversations, it
has become clear that certain issues regarding sickness policies or other complaints were not
130 related to the UvA, but to other locations or institutions for which HAGO was hired.
Nevertheless, it is very important to address the cleaners' working conditions. The CvB
proposes to invite Swartjes for the upcoming OV. Raj states that a shared platform to address
these issues between all concerned parties would be very important, as well as avoiding
negative publicity for the university. The CvB states that such a platform already exists, but
135 proposes that a small delegation of the CSR discusses the issues with Facility Services at first. If
necessary based on that conversation, Swartjes can be invited for an upcoming OV. **(action)** The
CvB stresses the importance of good working conditions for the cleaning personnel.



-- Guido Bakker enters the meeting --

8. Artikel 24: planning // Artikel 24: planning

140 *De CSR en het CvB beschouwen het verloop van het eerste semester 2017-2018 en blikken
voort op de planning voor het tweede semester 2017-2018. // The CSR and the CvB reflect on the
1st semester of the academic year 2017-2018 and look ahead towards the planning of the 2nd
semester of 2017-2018.*

145 Van Helvoirt states that the CSR enjoyed getting to know the workings of the university
more in-depth during the past half year, together with the COR and CvB. The CSR has been
dealing with internationalization, both internally due to the change of their internal language, as
well as for the university as a whole. The CSR also appointed two council assistants since two
faculties initially had not sent a representative, but recently Kathelijn Verdeyen has also been
formally appointed as a representative of the FSR-FdG. Besides this internal organization, the
150 CSR has been working on a range of topics such as: free Dutch courses for international
students, diversity policy, functional limitation, the Teacher of the Year awards, dean
appointments, the model-OER, a rearrangement of the holidays, creating extra study places, the
UvA budget 2018, the function of the student assessor in the CvB, getting insight in the CBO
minutes, mental health, and much more. Moreover, Van Helvoirt stresses the CSR finds it
155 regrettable that SRON did not accept the bid of the UvA, VU, and University of Twente as well.

Van Helvoirt states that the CSR is looking forward to the first meeting of the
University Forum and that they would like to be included in the evaluation to make sure the
forum becomes a success. Moreover, the CSR will be working on the allocation model, the
elections for the *Opleidingscommissies*, the general council elections, and the advice of the
160 *Werkgroep Sterke Medezeggenschap*. Lastly, the CSR hopes to strengthen the relationship
between the CSR and CvB, to ensure that both parties understand each other and can make
insightful what falls under the responsibility of the central or faculty organs.

The rector thanks the CSR for their critical role while also working together. The CvB
appreciates the fact that the CSR understands that making certain changes take time, such as the
165 change in language. The rector states that the process for the ITK will become more important,
and the CvB hopes to continue working together on this file. Moreover, the rector asks whether
the CSR and CvB can decide on three 3 major files or issues in which the CSR wants to work
together with the CvB to make a to make a difference and lay a foundation for their successors.
The CvB would like to work together, besides the topics which are sent to the CSR for consent or
170 advise.

Van Rees explains that setting priorities is an ongoing discussion within the CSR. One of
the recurrent issues is the division between central/faculty responsibilities and policy.
Clarifying this would lay an important groundwork for all successors in the *medezeggenschap*.
Van Helvoirt stresses the importance of student involvement. Bakker states to be personally in
175 favor of a stronger model-OER. The chair of the CvB suggests to set clear goals that can be
strived for and that can be important to work on such as, for example, an ambitious student
culture. Todercan states that student engagement demands more than providing information to
students, as they need more incentives to become interested. The CvB suggests making more
visible what can or has been achieved within the *medezeggenschap*, for example by working
180 together with the CvB and staff on setting the Educational Vision in the past. In this matter,
students would get more insight into the hard work and achievements of the *medezeggenschap*.

Van Helvoirt suggests seeing the *Instellingsplan* or policy on internationalization as a follow up to this. The rector suggests to also include discussions on digital education, as students might be more interested in topics that affect them directly. Moreover, the CvB would like to think about ways to improve student engagement, for example by strengthening the bonds with study associations. Murgia says that the conditions of the democratic university should be considered first. The BSA-evaluation, for example, should not only look at study success but at the effects on the democratic engagement of students who would like to be involved as well.

The rector stresses that making the work of the *medezeggenschap* more visible would help to get an overview of the workings over the last years, and to keep track of processes that are not finished within one year in the student council. This would make the long lines in the university more visible without diminishing or forgetting work that has been done by predecessors. Bakker says that students would only be interested in topics that are of direct importance to their daily lives, such as online lectures or accessible contact information when encountering problems. Raj states that the affordability of consumptions that can be purchased at the canteen is a shared concern. The rector urges the CSR to also pick three files that can be worked on together with the CvB during their council year, and not only long-term plans. As an example, the rector mentions the *Mental Health Week* that will be organized in April, and has been initiated by the CSR16|17. Van Helvoirt agrees that making these collaborations and joint goals more visible to students is an interesting proposal, and he suggests the CSR to think about the goals they would like to set, together with the CvB, before the upcoming OV. **(action)**

9. W.v.t.t.k. // Any other business

No other business came up during the meeting.

10. Rondvraag en sluiting // Questions and ending

- 205 • Murgia asks about the organization of the OC-elections. The rector explains that the CvB is setting up a procedure and time schedule together with the CSB to inform the faculties and OC's about the possibilities. This has also been discussed with the deans. The rector confirms that the elections will coincide with the student council elections. The CvB will still send a written reply to the CSR's advice letter.
- 210 • Borovitskaja asks whether the deadline on *denkmeemee.uva.nl* for input about the concept advice of the *Werkgroep Sterke Medezeggenschap* can be extended. The CvB agrees to extend the deadline by 1 or 2 weeks as the deadline was set shortly after the Christmas holidays. The chair of the CvB is bringing this up in the working group with Arne Brentjes.
- 215 • Jaarsma states that the CSR has advisory rights when the CvB decides to move away from the Maagdenhuis. The chair of the CvB explains that they are first looking into new locations to accommodate the staff before deciding whether the Maagdenhuis will be used for other purposes within the UvA. The chair of the CvB asks about the presupposed advisory rights of the CSR and the CSR will forward the documentation stating the rights of the CSR to the CvB. **(action)**
- 220 • Proos asks whether the CvB would be available to meet a delegation from the student council of Minsk on February 1st. The rector shows interest and will see whether this fits into her schedule.
- 225 • Van Helvoirt asks whether the UvA received a report from the *Rekenkamer* about the *Voorinvesteringen* at the UvA specifically. The chair of the CvB confirms this. However, the report is confidential and therefore cannot be shared with other CvB's of the VSNU, despite



the fact that the CvB also does not understand why this is the case. Nevertheless, the report can be shared confidentially with the *medezeggenschap* and the CvB recommends the CSR to talk with Arne Brentjes who can also give an explanation of the content of the report. **(action)**

230 **The technical chair closes the meeting at 16:24h and thanks all meeting participants for their contributions.**

Actielijst OV

- 235 180109-01 The CSR discusses the public availability of the UCO minutes with Lucy Wenting and Brigitte Widdershoven.
180109-02 The CvB asks Anne de Graaf about the progress of appointing diversity officers at the faculties and will stress the importance of realizing a diversity network within the faculties to the deans while asking them to consider sufficiently involving the FSR's.
- 240 180109-03 The CvB checks what is currently being done to increase the number of study spaces and within which time frame something can be done.
180109-04 The CSR investigates which options for study places outside of the university buildings could be used to increase the amount of study spaces for UvA-students.
- 245 180109-05 The CSR discusses the working situation of the cleaning staff with Harold Swartjes (FS). If necessary, the CvB invites Swartjes to join the OV for a follow up to the conversation.
180109-06 The CSR internally discusses which shared goals they would like to agree on with the CvB.
- 250 180109-07 The CSR sends the CvB the documentation which states the rights of the CSR in case of selling the Maagdenhuis.
180109-08 The CSR contacts Arne Brentjes to get an explanation of the content of the report from the Rekenkamer about the Voorinvesteringen.
- 255 171128-01 Het CvB vraagt Intreeweek in hoeverre er problemen zijn met de financiering van de Intreeweek in relatie tot de externe gelden en de interne financiering vanuit de UvA.
171128-02 The CSR discusses what the possibilities and desirability of setting out an international LERU-network or link between students (from the *medezeggenschap*) would be.
- 260 171128-03 The CvB will see in what way it is currently possible for regular students to follow the honours courses within their own faculty.
171128-04 **The CSR proposes a way to discuss the set-up of honours programs in regard to excellence, and the way in which honours programs could be evaluated.**
- 265 ~~171128-05 The CvB forwards the presentation on dean appointments to the CSR.~~
~~171128-06 The CvB publishes the latest version of the *Studentenstatuut* on the website.~~
~~171128-07 The CvB addresses to the dean of the FGw that it is a problem when the *medezeggenschap* is restricted in their communication with policymakers and staff.~~
- 270 ~~171128-08 The CvB checks whether the minutes of the UCO are publicly accessible and whether they should be on the regulations of the UCO.~~
171128-09 The CvB asks all faculties to provide a complete and up-to-date e-mail list of all OC's.
~~171128-10 The CvB forwards the *Bestuursconvenanten* to the CSR.~~
- 275 ~~171024-07 De CSR maakt de gewenste wijzigingen in de functieomschrijving van de Studentassessor-CvB kenbaar aan het College.~~
171024-08 The CSR discusses the rearrangement of holidays with Lucy Wenting, and checks whether it is possible to start a working group to investigate the

- 280 possible consequences and future scenarios for teachers and students when re-arranging the holidays.
- 171024-09 De CSR stelt een lijst met de organisatorische zaken voor de Docent van het Jaar verkiezingen op, en geeft aan bij welke van deze zaken hulp van het CvB of BC gewenst is.
- 285 ~~171024-10 Het CvB stuurt de toelichting op de toelichting op de M-OER en verzoekt de decanen om facultaire wijzigingen kenbaar te maken en toe te lichten aan de decentrale medezeggenschap.~~
- 171024-11 The CvB asks other universities about their experiences with the organization of organizing Dutch language courses for international students in the General Assembly of the VSNU.
- 290 171024-12 The CvB looks into different possibilities and the subsequent costs of offering Dutch languages to international students.
- 171024-13 The CvB will state in the UCO that it is important that working groups concerning international topics should be made accessible to non-Dutch speaking students.
- 295 170704-02 Het CvB zal bij het opstellen van een taalbeleid het instellen van numeri fixi en de voertaalwijzigingen samennemen, en treedt hierover in gesprek met de CSR.
- 170704-03 Het CvB spreekt in de UCO over de BSA-evaluatie in het licht van het rapport Studiesucces, en zal los van de UvA-matching evaluatie een evaluatie voor het BSA organiseren.
- 300 170411-08 Het College ziet er op toe dat de frase over het optimaal gebruiken van de wettelijke mogelijkheden van masterselectie zal worden geschrapt uit het Instellingsplan.
- Pro memorie**
- 161011-01 Het College houdt toezicht op de betrokkenheid van promovendi en postdocs.
- 305 140604-01 Het College geeft indien van toepassing de CSR een update ten aanzien van de samenwerkingsplannen met andere instellingen of instituten.
- 140415-04 Bij jaargesprekken in november met decanen en bestuurders wordt voor de zomer informatie ingewonnen bij de betreffende studentenraad over de omgang met de medezeggenschap.
- 310 130416-01 De studentenraad wordt regelmatig geïnformeerd over de vordering op het gebied van studieadviesing.
- 100907-02 Het CvB zal de capaciteit van fietsenplekken, studieplekken en ruimtes voor studieverenigingen tijdens het realiseren van de nieuwbouw en verhuizingen scherp in de gaten houden en ingrijpen wanneer een tekort ontstaat.
- Voor het komende artikel24-overleg:**
- 315 130610-01 Het College voorziet de CSR van een halfjaarlijkse tijdsplanning voor adviesmomenten.
- 130123-07 Er zal duidelijk worden stilgestaan bij (mondelijke) toezeggingen van het College, zodat er geen onnodige schriftelijke reacties hoeven te worden gegeven, maar de toezeggingen wel helder worden genotuleerd.
- 320 130123-08 Indien de CSR vraagt om een motivatie voor vertrouwelijkheid van een stuk, zal het College het stuk daarvan voorzien.
- 130123-09 De contactpersoon van de medezeggenschap kan ook worden benaderd voor vragen en het verstrekken van informatie aan de FSR'en.