



## **Conceptagenda: *Plenaire Vergadering of the CSR***

**Time** Wednesday, December 13<sup>th</sup>, 2017, 15.00-18.00h      **Location** CREA 3.12

### **Conceptagenda**

- 1. Opening**
- 2. Mail**
- 3. 5min Setting the concept minutes of PV171206**  
*Concept minutes will be forwarded*
- 4. 5min Checking the action list**  
*See below*
- 5. 5min Announcements**
- 6. 5min Updates: DB & taskforces, representatives, AMC, Studentassessor-CvB**
- 7. Setting the agenda**
- 8. 15min Studentassessor-CvB**      **Introducing /Deciding**  
The CSR meets the new student assessor and decides on the working agreements.  
*Meeting materials attached*
- 9. 20min University Forum Regulations**      **Discussing**  
The CSR discusses the Regulations of the University Forum.  
*Meeting materials attached*
- 10. 30min LOVUM**      **Discussing**  
The CSR discusses the coalition agreements.  
*Meeting materials attached*
- 11. 30min ISO: Algemene Vergadering**      **Discussing**  
The CSR prepares general meeting of ISO of December 15<sup>th</sup>.  
*Meeting materials will be forwarded*
- 12. 10min UCO**      **Informing /Discussing**  
The CSR discusses the course and outcome of the UCO-meeting of December 7<sup>th</sup>.  
*Meeting materials attached*
- 13. 10min Programmaraad Institutional Research**      **Informing /Discussing**  
The CSR prepares the Institutional Research meeting of December 14<sup>th</sup>.  
*Meeting materials attached*
- 14. W.v.t.t.k. / Any other business**
- 15. Input request from the FSR's**
- 16. Questions + closing the meeting**

## Action list PV CSR

- 171206-01 Ken addresses the issues of the FdR with regard to mental health and periods of stress in the meeting on mental health.
- 171206-02 Raj gathers information about peer reviewing at the different faculties.
- 171206-03 Taskforce Finance & Collaboration contacts Geertje Hulzebos about Deutsche Bank.
- 171206-04 Taskforce Finance & Collaboration discusses how to align and include advices from faculty councils in the allocation model procedure.
- 171206-05 Kjeld writes a meeting piece on *collegegeldvrij besturen* and the structure that exists at the VU.
- 171206-06 Bram informs David Jan Donner that the CSR would like to participate in the conversation with Deutsche Bank.
- 171206-07 Bram checks whether the *UvA-vertaallijst* is in British or American English.
- 171206-08 Taskforce PR promotes the current consultation for the allocation model.
- 171206-09 The representatives organize a meeting to discuss the role of the representatives in relation to the FSR and CSR.
- 171129-01 Taskforce Programs & Accessibility takes up the message from the FSR FMG on *Schakeltrajecten*, after Pim forwards this message.
- 171129-02 Taskforce PR will take up the request to organize joint New Year drinks with the faculty councils, and Pim forwards this message.
- 171129-03 The representatives check whether the articles from the CSR regulations that apply to FSR's are also taken up in the faculty regulations, and inform Sasha about this.
- 171129-04 Sasha will inquire with JZ more information about the Dutch and English versions of the CSR regulations.
- 171129-06 Sasha looks into the regulations of the *Raad van Advies*.
- 171129-07 Sasha asks the advisory council in which way they would like to receive the documentation of the CSR.
- 171129-08 Sasha discusses the article on hiring council assistants when a vacancy emerges with the CSB.
- 171129-10 Sasha addresses the timing of receiving the agenda and meeting pieces during the UCO.
- 171129-13 The CSR-members provide content for the WC-krant to Taskforce PR.
- 171122-06 Sasha checks with JZ whether all articles concerning the faculties are also taken up into the faculty regulations.
- 171122-08 Kjeld and Pim inform Taskforce Programs & Accessibility about the FNWI's toolkit for the promotion of OC's.
- 171122-11 Taskforce Finance & Collaboration inquires the correlation between the height of institutional tuition fees and student intake.
- 171122-12 Taskforce Finance & Collaboration explores the legal framework of the procedure for joint degrees and setting the institutional tuition fees.
- 171122-14 Taskforce PR sends out a Doodle for the drinks that will be organized in January.
- 171108-02 Sasha and Tamara arrange a training on the writing of meeting pieces and time management.
- 171108-05 Tamara, Sasha, and Mees will further investigate the legal possibilities of granting voting rights to the council assistants and come back to this in January.
- 171108-11 Taskforce Facilities & Housing writes a concept vision on sustainability and brings this to the PV. To draft this statement, the taskforce will take into account the works of the previous file holder. Sasha will help with this.
- 171108-12 Taskforce Digitalization & Study Support discuss the obligatory purchase of binders with study materials. Guido will ask Kjeld to provide the needed information.
- 171011-08 Pim announces at the GV that all GV-members have the opportunity to put topics on the GV-agenda.
- 171011-14 If the FSR's give positive feedback on the proposal to write an unsolicited advice on the housing situation, Bram will contact the USR VU and CMR.
- 170913-06 All council members research which topics linked to the ITK they are dealing with in their files and/or faculties, and inform Sasha about this.-
- 170823-01 The AMC letter regarding the allocation model will be taken into account by Taskforce Finance & Collaboration during the upcoming discussion on the new allocation model.
- 170823-06 Michele will make a plan to involve the FSR's in setting up the BSA-evaluation, and informs the FSR's about the position of the deans in this.

## Pro memorie list PV CSR

- 140908-04 The DB is strict about *nazendingen* and being present in time.
- 140908-04 A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.

- 141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
- 150420-01** All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces.
- 150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 151019-03** Sasha notifies the FSR's after the PV on which topics the CSR needs input.
- 160502-01** Pim and Sebastian take good care of the plants.
- 161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
- 161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 161031-01** Bram and Sasha organize fun activities for the council on regular basis.
- 170201-04** The council oversees a proper balance between small and large files in the PV.
- 170823-01** The AMC letter regarding the allocation model will be taken into account during the upcoming discussion on the new allocation model.
- 171018-02** The taskforce heads agendize 'the media' for every taskforce meeting.
- 171101-01** All council members archive their documents in the P-drive.
- 171108-04** The representatives check whether the agendas, minutes and letters of the FSR's are being published online.
- 171129-14** Mees and Sasha keep in mind for the upcoming UCO-meeting on Hounors that UvA-Q reports are filled for honours courses, while there are no OC's to check these evaluations.