



Minutes of the *Plenaire vergadering* of the CSR on September 27, 2017

Present	Guido Bakker, Sasha Borovitskaja, Jern Ken Chew (until 17:02), Raj Deval, Pim van Helvoirt, Bram Jaarsma, Michele Murgia, Kjeld Oostra, Sebastian Proos, Mees van Rees, Loraine Smith, Teodor Todercan;
Absent	-
Guest(s)	Kathelijn Verdeyen <i>Voorzitter FSR AMC</i> , Linda van Exter <i>Studentassessor-CvB</i> , 2 members of the USR VU
Minutes	Tamara van den Berg <i>Ambtelijk secretaris</i>

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1. Opening

1 *Pim opens the meeting at 15h00 and welcomes everyone.*

2. Mail

2 *The in- and outgoing mail is discussed.*

- 3 • Tamara informs the council that an informal introduction meeting with CvB-member Jan
4 Lintsen will be organized for the CSR-financial committee and interested council members on
5 October 24, 14h00. Council members should confirm their attendance per e-mail.

3. Approving the minutes + checking the action list

6 *The minutes of September 13th are approved without changes. The minutes of September 20th will be set
7 in the next PV. The action list gets updated.*

8 Sebastian announces on which topics the file holders should deliver a piece for the mail-to-all in both
9 English and Dutch. **(action)**

10 Bram and Ken will write a meeting piece on the financing of the Schakeltrajecten. **(action)**

4. Announcements

11 - The USR VU is visiting the CSR PV today.

12 - Raj's birthday was yesterday, so Sasha has brought cake.

13 - Teo says that Folia has published an article on study spaces and asks whether the CSR wants to take
14 this up.

15 - Ken needs to leave early and mandates Teo from then onwards.

16 - CREA will not be available on November 10th for the CoBO, so another location needs to be found.

17 - Mees is updating the website and will contact the taskforces about the needed information. **(action)**

18 - Pim is passing by the PV's all FSR's, and council members are welcome to join him.

19 - AUC has asked to be included in the mailing list and wants to get the student assessor documents.

20 - The FSR-FdR letter on retakes should be discussed.

5. Updates DB, representatives, Studentassessor-CvB

21 *The written updates not discussed, as there are no questions / comments.*

6. Setting the agenda

22 *The agenda is set with changes.*

23 *Added to the agenda: AUC, FSR FdR*

24 *Taken from the agenda: VSNU: Pieter Duisenberg, Open Educational Resources, Catering.*

7. Functiebeperking

25 *The CSR gets informed about the latest developments regarding the Functional Limitations file.*

26 Mees asks about the scope of the limitations. Ken explains that the files refer to physical, mental, and
27 structural limitations. This has effect on the accessibility, i.e. by the choice for digital systems. Ken
28 explains how Canvas is working on this. Teo stresses the importance of addressing blind people in
29 these solutions.

30 Michele asks about the role of Student Services (StS). Ken explains how StS is currently taking this up
31 for four students, but however is not perfect yet.

32 Michele adds that UvA did not score low on general in NSE, but only in regard to functional limitations.



33 Pim asks about the pilot, and this is only run at the FGw on a large scale. Michele is interested in the
34 outcomes of this pilot.

35 Pim adds that in the OER an article on functional limitation is included.

36 Michele suggests to organize a file holder meeting to inform FSR's, and to invite Jasper here.

8. Role AMC [confidential]

37 *The CSR discusses his collaboration with the AMC faculty.*

38

39 **Proposal:** The CSR decides to send the minutes to Kathelijn and to invite Kathelijn to other meetings
40 than the PV. **(decision)**

41 *The voting proposal is adopted.*

42

43 Which meetings and which minutes are meant here exactly will be defined later on.

9. Mental Health

44 *The CSR gets updated on the latest developments regarding the mental health file.*

45 Ken says that there are many sub-groups started and meetings happening regarding the mental health
46 files. Ken explains how a tool kit do deal with mental health issues is developed, so it will also be
47 available online for students who cannot, or do not want to, take face-to-face consults. This project
48 plan is set up in collaboration with the VU, who are starting this project already by October. Their
49 results could be used as a pilot for the UvA. Mees asks how people will be made aware of the Zorgplan.
50 Ken explains that during the pilot a plan for this is set up.

51 Sebastian asks in which way the screening tools would be applied, if students need to consent, and
52 which privacy regulations will be installed. Ken explains that it concerns an online screening for which
53 students are invited to partake on voluntary basis. Also a disclaimer is added stating what is done with
54 the gathered information and how the data are stored. The confidentiality concerns have been
55 addressed thoroughly by CSR 16-17, as well as the fact that the form should be filled voluntarily and
56 cannot be used to judge on the BSA or other study results. However, this can always be stressed again
57 by in the respective groups.

58 Michele asks if the budget is mentioned in the Zorgplan, but this is not the case. Linda explains that the
59 budget has been approved by the CvB and will probably be taken up in the *Begroting*. Ken will ask if
60 the CSR could already get the budget. **(action)**

61 Topics that should not be overlooked: *Sasha:* include bodily image of students. *Sebastian:* offer
62 confidential talks with psychologists for free. *Mees:* checked quality of psychologists; *Michele:* the role
63 of the study advisor to only refer people, but not as an instrument of control. Due to the lack of budget,
64 students are referred to psychologists outside of the UvA. *Kjeld* agrees. *Ken:* improving internal
65 communications and making students aware of student psychologists. *Pim:* Zorgplan not used as a
66 study success matter.

67

68 Ken says that on short notice two students are needed to help review the writings and communication
69 to all students on language. The working group has said to have a preference to work with the previous
70 file holders Eva (FMG) and Annabel (CSR). Mees opposes to asking previous members of the
71 *medezeggenschap*. Loraine says BOS-students might be suited. Sasha is in favor of asking students with
72 expertise on the matters. Michele believes it is good when students are involved, but as it concerns a
73 pilot as well, it would be good to have a CSR member in the group as well. Pim prefers democratically
74 chosen students to take up the positions.

75

76 **Voting proposal:** The CSR decides that the 2 students in the mental health working group should be
77 members of the CSR.

78 Favor: 6

79 Against: 2

80 Blanco: 4

81 Abstain: 0

82 *The proposal is not adopted.*

83

84 **Voting proposal:** The CSR decides that 1 student in the mental health working group should be a CSR-
85 member and the other student should be member of the academic community.

86 Favor: 11

87 Against: 0

88 Blanco: 0

89 Abstain: 0

90 *The voting proposal is adopted.*

10. Evaluation Studentassessor-CvB [confidential]

91 *The CSR discusses the function of the Studentassessor-CvB and the hiring procedure for 2018.*

92

93 **Decision:** The CSR is of the opinion that it should have full control over the hiring procedure if an
94 assessor is hired.

95

96 Sasha, Loraine and Kjeld will write a letter which will be ready for an editorial round on Thursday 28
97 and will be sent out on Friday 29. **(action)**

11. REC A & pavilion

98 *The CSR gets informed about the status of the housing at the Roeterseilandcampus.*

99 Bram proposes to be constructive about the critique the CSR gives on the REC and to write a public
100 statement based on the report of ASVA, prior to moving to the Binnengasthuisterrein. The council is in
101 favor of writing a statement, and Bram will write a draft version. **(action)**

102 Michele wonders if the CSR wants to propose an evaluation to the REC. This will be discussed in the
103 taskforce meeting. **(action)**

12. Language Policy: CSR –CvB

104 *The CSR gets informed about the internal language policy between CSR and CvB.*

105 Mees wants the CvB to clarify which staff members will exactly get to follow the English courses, and
106 the CvB should make sure that in every department there is somebody working who is able to
107 communicate in English. The staff members will naturally not be bound to take these courses, and the
108 CvB should make sure that there is a level of English sufficiency in all departments. The council is in
109 favor of this.

110 Bram asks why the Dutch and English courses are only for the CSR members, and would like the FSR
111 members to have the possibility to take courses as well. The council is in favor of this.

112 Pim disagrees with giving an oral explanation to documents, especially if this is done during the OV, as
113 the CvB should provide English summaries. Michele says another disadvantage of oral explanation is



114 that it does not offer the hearer preparation time and might lead to discussions on translation and/or
115 interpretation. The council agrees with this.

116 Sasha proposes to bring this up during the IAO. Pim proposes to write a statement so it can be referred
117 back to. The council is in favor. Pim and Sasha will write a letter. **(action)**

13. Bestuursbeurs: redistribution of money

118 *The CSR discusses the internal redistribution of the financial compensation for council work.*

119 Bram gives an explanation on the calculating factors of the redistribution of the surplus. The standard
120 would be set at the taskforce heads. The weighted factor of general DB-member and the (vice)chair
121 needs to be decided on.

122 Sebastian sees practical issues in receiving and afterwards adequately re-dividing the *bestuursbeurs*
123 again. Guido says this can be done automatically.

124

125 **Voting proposal:** The CSR agrees with the current methodology for the re-allotment of the
126 *bestuursbeurs* as proposed by Bram on PV 27sept.

127 In favor: 10

128 Against: 0

129 Blanco: 1

130 Abstain: 1

131 *The proposal is adopted.*

132

133 Teo says on behalf of Ken that international students' situations is very different as non-EU students
134 pay more tuition fee. Bram proposes to make a different meeting in which a consensus can be reached
135 on a specific factor which can afterwards be brought back to the PV. **(action)** The meeting will consists
136 of: Mees, Guido, Bram, Teo, and Ken. Bram will send out Doodle for the meeting. **(action)**

14. M-OER

137 *The CSR discusses the binding articles of the model-OER.*

138 **The existence of the M-OER:** Bram says that the image it portrays to faculties is wrong as it undermines
139 their autonomy. Pim says the regulations are mentioned in the WHW as well, but Bram says that there
140 implementation and mention can be taken up into the faculty OER. Michele says the name and image is
141 authoritative even though it is mostly a guideline. Teo says it is good that there is a model for the
142 authorities to follow and they can still follow this, and it is not about the naming. Guido agrees. Bram
143 says the connotation in Dutch insinuates a lot. Guido says that it is biased to call the M-OER 'binding
144 regulations'.

145 **Round of opinions:** Kjeld says that the name is misleading as it implies being a binding regulation that
146 should be followed on faculty level. The regulations should be renamed and all binding regulations
147 should be abolished. Michele, Sebastian, Bram, Loraine, and Sasha agree with Kjeld. Mees sates that
148 central policy is needed to work together on different faculties. Teo is against the proposal to change
149 the name of the M-OER. Guido agrees with Mees and Teo. Pim says the M-OER is merely a format,
150 which implies that the articles do not need to be adopted. Having an explanation of the different
151 articles outweighs the disadvantages of an M-OER, as the OC's are helped by the explanation in the
152 interpretation of their rights.

153

154 **Voting proposal:** The CSR adopts the opinion that he is against the existence of the Model-OER and its name.

155 In favor: 7

156 Against: 3

157 Blanco: 2

158 Abstain: 0

159 *The voting proposal is adopted.*

160

161 Sasha says this should be mentioned as soon as possible, and also during the next OV, as the procedure
162 is closed to being finished. Pim would not like to convey this opinion personally, so Michele will do this.

163 Pim says the current M-OER will still be discussed in the UCO, and wonders if the council would still
164 like to discuss the content of the articles. Bram adds that when the M-OER is not voted in the previous
165 M-OER will stay in effect. Bram says if the CSR has the chance to take a binding regulation out that is a
166 good thing. Pim says the previous M-OER is worse than the concept M-OER as proposed currently, and
167 therefore wants to discuss the different binding guidelines.

168 As Mees and Sasha have to convey the CSR opinion in the UCO, the M-OER will be discussed further
169 during the next PV.

15. OC's: student members

170 *The CSR gets informed about the role of academic results in the selection of OC-student members.*

171 Kjeld says that allegedly FNWI students are judged on their grades when applying to be a OC-student
172 member. Kjeld proposes to hold an inventory to see whether this happens at other faculties as well.
173 Pim wants to see the current procedure defined (in a broad view) to understand what would be going
174 wrong exactly. Kjeld wants to know how the procedure and the role of grades is defined at every
175 faculty. Michele says this will be discussed in the OC file holder meeting. **(action)**

176 Mees asks why program coordinators are involved in the selection. Kjeld says this is based on the
177 knowledge they have of the programs and education.

16. ITK

178 *This agenda point has been suspended.*

17. Extra Holidays

179 *This agenda point has been suspended.*

18. Teacher of the Year-award

180 *This agenda point has been suspended.*

19. Authorization UvA-data

181 *This agenda point has been suspended.*

20. AUC

182 *This agenda point has been suspended.*

21. FSR FdR

183 *This agenda point has been suspended.*



22. W.v.t.t.k. / Any other business

184 None.

23. Questions

- 185 - Kjeld asks the council for topics to bring up during the SVO, which can be addressed by e-mail.
186 - Sebastian will send out a voting proposal on the organization of the Teacher of the Year-award by e-
187 mail.
188 - Mees explains that the propositions of the CSR to organize the meeting with dhr. Duisenberg have
189 not been accepted so far.
190 - Sasha asks the taskforces to send their planning and the list of working groups the CSR is
191 partaking in.
192 - Arne Brentjes is appointed as the secretary of the RvT from October 1st.

24. Ending

193 Pim closes the meeting at 18h06 .

Decisions

- 194 **170927-01** The CSR decides to send the minutes to Kathelijin and to invite Kathelijin to other meetings
195 than the PV.
196 **170927-02** The CSR decides that 1 student in the mental health working group should be a CSR-
197 member and the other student should be a member of the academic community.
198 **170927-03** The CSR is of the opinion that it should have full control over the hiring procedure if a
199 Studentassessor-CvB is hired.
200 **170927-04** The CSR agrees with the current methodology for the re-allotment of the bestuursbeurs
201 as proposed by Bram on PV 27sept.
202 **170927-05** The CSR adopts the opinion that he is against the existence of the Model-OER and its name.

Action list

- 203 **170927-01** Sebastian announces on which topics the file holders should deliver a text for the mail-to-
204 all in both English and Dutch.
205 **170927-02** Bram and Ken will write a meeting piece on the financing of the Schakeltrajecten.
206 **170927-03** Mees informs the council which information is needed to update the CSR-website.
207 **170927-04** Ken will ask for the budget of the *Zorgplan*.
208 **170927-05** Sasha, Loraine and Kjeld will write a letter on the hiring procedure of the
209 Studentassessor-CvB which will be available for an editorial round on September 28 and
210 will be sent out on September 29.
211 **170927-06** Bram writes a draft statement on the housing situation at REC-A and the problems that
212 might re-occur when moving to BG.
213 **170927-07** The taskforce Facilities & Housing discusses whether the CSR wants to ask for an
214 evaluation of the moving to REC-A.
215 **170927-08** Pim and Sasha write a letter on the internal language policy CSR-CvB and the changes that
216 the CSR would like to see in this.
217 **170927-09** Bram, Mees, Guido, Teo and Ken will work out a concrete proposal for the factors based
218 on which the re-allotment of the bestuursbeurs can be done. Bram sends out a Doodle to
219 organize this.
220 **170927-10** Michele will discuss the role of grades in the choice for student OC-members during the
221 OC file holder meeting.

- 222 ~~170920-01~~ The taskforces discuss what needs to be addressed in the mail to all, and inform
223 Sebastian about this.
- 224 ~~170920-02~~ Guido will ask Rosa d'Adelhart Toorop if she would be available as a technical chair for
225 the upcoming OV.
- 226 170920-03 The DB will set up a list with possible technical chairs for the OV's.
- 227 ~~170920-04~~ The taskforce Facilities and Housing discusses the working group on housing for
228 international students in relation to the larger problems with housing in Amsterdam.
- 229 ~~170920-05~~ Michele and Bram write a concrete proposal for the redistribution of the Bestuursbeurs.
- 230 170920-06 Pim writes a meeting piece about the CSR's wish to get the CBO agendas.
- 231 170920-07 Pim asks Intreeweek on their view on the collaboration with commercial businesses.
- 232 170920-08 **Sasha** checks the legal status of the SwapFiets contract.
- 233 ~~170920-09~~ Pim will incorporate the discussion on grades between 5,1 and 5,9 in the M-OER in the
234 meeting material for the upcoming PV.
- 235 ~~170920-10~~ Pim does a double check on the right of consent for the FSR on the language change of
236 programs, and sends Michele the document and Memorie van Toelichting regarding
237 article x of the M-OER.
- 238 ~~170920-11~~ V&C writes a proposal on how to change the role of the CSR in the Teacher of the Year award.
- 239 170920-12 V&C writes a proposal on the factual organization of the meeting with Duisenberg on
240 November 1 and includes Bram in the discussion on the choice for the host.
- 241 ~~170920-13~~ V&C sends out a Doodle to set the date of the CoBo.
- 242 ~~170920-14~~ Kjeld writes a meeting piece on the hiring procedure for OC members based on their
243 grades.
- 244 ~~170920-15~~ The taskforce Facilities and Housing discusses a statement on the tent and brings this to
245 the PV.
- 246 170920-16 Pim writes an informative meeting piece on the UvA financial cycle.
- 247 170920-17 The taskforces make an overview of all the working, steering and other groups the CSR is
248 partaking in.
- 249 170913-03 Mees and Sasha write a proposal on the language of the GV.
- 250 ~~170913-04~~ Bram and Ken will gather more information on the (financial) background of the
251 reduction of *schakeltrajecten*.
- 252 170913-05 Guido discusses the document on Open Educational Resources in the taskforce and writes
253 another meeting document on this for the upcoming PV.
- 254 170913-06 All council members research which topics linked to the ITK they are dealing with in their
255 files and/or faculties, and inform Sasha about this.
- 256 170913-07 Ken, Sasha and Loraine will work out the sessions to discuss and set shared goals within
257 the CSR.
- 258 ~~170913-10~~ Teo contacts UvA talen and LOF to work out a proposal on Dutch language courses.
- 259 170906-02 The taskforce heads will set up a year planning.
- 260 ~~170906-17~~ Sasha drafts a cleaning schedule for the CSR office.
- 261 ~~170906-20~~ Pim plans a meeting with the FSR ACTA.
- 262 ~~170830-02~~ Teo contacts David Jan about the GV letter about the services and will send out the letter
263 for an editorial round to the GV.
- 264 170823-05 Teo **and Michele** will meet with the VOLGB. ~~Tamara will contact VOLBG.~~
- 265 170823-07 Pim discusses the BSA-evaluation with the FSR's during the VZO.

Pro memorie

- 266 140908-04 The DB is strict about *nazendingen* and being present in time.



- 267 **140908-04** A double check on the spelling and grammar should be done for all communication.
268 Taskforce heads have the final responsibility in this.
- 269 **141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be
270 raised in the media.
- 271 **150420-01** All DB-members send their updates before Sunday 20h.
- 272 **150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.
- 273 **151019-03** Sasha notifies the FSR's after the PV on which topics the CSR needs input.
- 274 **160502-01** Pim and Sebastian take good care of the plants.
- 275 **161017-04** The taskforce heads make sure that everyone gives good feedback to their taskforces
276 about the work, steering and soundboard groups, and they make sure the documents are
277 saved on the P-drive.
- 278 **161017-05** The taskforce heads oversee the diverse division of speakers for the OV.
- 279 **161031-01** Bram and Sasha organize fun activities for the council on regular basis.
- 280 **170201-04** The council oversees a proper balance between small and large files in the PV.
- 281 **170823-01** The AMC letter regarding the allocation model will be taken into account during the
282 upcoming discussion on the new allocation model.
- 283 **170823-06** Michele will make a plan to involve the FSR's in setting up the BSA-evaluation, and
284 informs the FSR's about the position of the deans in this.