



## FSR-meeting

Date 6-11-2015

Location JK B.05

16:00-17:45

### Minutes

Presents: Samantha van den Hoek, Rinus van Grunsven, Victor Oprea, Mourad Farad, Nickardo Postma, Mink Perrée, Mick Fruytier, Tijmen de Vos, and Swiss Jurriens.

Absent: Ioana Nicolau.

Secretary: Renée Bijvoets

#### 1. Determine agenda

16.03

1. Minutes previous meeting	7. Ideal FSR
2. Announcements	8. Blended learning
3. Determine agenda	9. Academic skills
4. Update fileholders and CSR-representative	Remarks
5. OER	Questions and closure

#### 2. Minutes previous meeting

16.03

Minutes of 23-10-2015 are agreed upon.

#### 3. Announcements

16.15

Swiss has to leave earlier, at 17.25.

Victor will not be here on the 22<sup>nd</sup> of November and Mourad will not be here on the 27<sup>th</sup> of November.

Tijmen wants to express that he is disappointed that half of the daily board didn't go to any CoBo's yet.

#### 4. Update fileholders & CSR-representative

16.17

Make sure you send the updates before 12.00 so that everyone has the time to read them.

Rinus: 1. We talked about blended learning because we have some points that we think that are important and has to be implemented. Swiss is going to contact Peter van Baalen to arrange a meeting with him (and if it's possible, also with Nickardo). This has to be done before the 1st of December; because after that date, the blended learning professional will implement the plans. 2. About the bad teachers file, we don't think that it's necessary to make a new file, since Tijmen and Mick already have the complaints-committee. So we thought that it would be better if we combine it with other files such as the think tank, the PR-event, Facebook and the FEB-community. Once students get to know us they will also come towards us with their complaints. Conclusion, we have to promote the FSR more in order to get the attention from the students. 3. Tijmen came up with the idea to place a piano in the E-building. His idea was that students gather there and get to know each other. In this way we can enhance the FEB-community feeling at the UvA. 4. Mick and I made some really big progress with the WC-krant. We had contact with FNWI about their WC-krant and also contacted the communications department of the FEB in order to arrange a meeting with them. 5. Yesterday evening I received the final budget of our faculty and I'm going to have a look at it this weekend. Next week we'll discuss it in our committee and in the PV.

Samantha updates the council that she spoke with Han van Dissel and that he is in favour of having a piano in the E-hal and will try to make it happen.

Victor: 1. Bad teaching file: the file is being set up and the practicalities discussed (the problem teacher will be approached first, after an objective assessment, and talked to; if this will be proven ineffective, the course coordinator will be contacted). It was also discussed how this should be promoted so that we get more complaints, however this matter has been left to the OM Committee. 2. Study Advisors: I will have a meeting with Ellen de Jong on the 9th of November so I gathered a bit of input regarding my discussion. I also received a Study Advisors report from the CSR, which I will also mention to Ellen.



Mink: Today we have an appointment with the RvT to talk informally about topics like collusion between UvA-HvA-Vu; procedure of appointing new CvB members; how you can become an RvT-member; and internationalization. Unfortunately, Mink has to miss this meeting. The CSR also advised the UB regarding a plan to block computers immediately if students leave their computer within 30 minutes of use time and no free Wifi for guests. We talked about the procedure of choosing new deans, this is happening at the FDR at the moment. I will put this on an upcoming PV because this will become relevant for us one day. We agreed upon the profile sketch of the chair of the CvB but declined it for the Rector but after negotiations, the CSR agreed upon a new version; which was almost exactly what the CSR wanted. We received a classified first version of the action plan for the allocation model discussion. I talked with Naomi with the CvB yesterday and we are positive about the plan. In addition to the update, the CSR and the Workers Council (Together the GV) have declined the offer of the kaderbrief (explains the financing of the university) for the second time, as the CVB proposed the opposite of what the CSR wanted. The CSR wanted out the N+1 out of principles, but the CVB offered a proposal where the N+1 rule is taken out, but the faculties are still compensated. Mink had a meeting with Dymph van den Boom and Hans Amman and he had the feeling that now the CVB might accept the removal of the N+1 rule. This could have implications for the FEB budget, but Samantha mentions that the FEB has taken this into consideration.

## 5. OER

16.20

Next week, Mick has his first meeting with Peter van Baalen. He prepared a MEMO and wants to know the opinion of the council. He prepared points to discuss but additional input is welcomed.

Point 4.2.4 for every final exam at least a 5.0 as a minimum. Mick asks whether council members see it as a risk that teachers will more easily increase the minimum from a 5.0 to a 6.0. The council suggests that Mick will propose to Peter van Baalen the following two options: 1) Minimum of a 5.0 out of the OER, or 2) Minimum of a 5.0 and a maximum of a 5.5 in the OER. Point 4.2.4 Minimum of 60% for individually graded exams/assessments. Most of the council members agree that group work does not really reflect your individual work and Mick and Victor would prefer not having group workers at all. Although other members agree that there is also a value for group work, personal development, learning to do teamwork etc. The whole council agrees that either the percentage of group work could be lowered, or that there is a way to do peer-reviews to make sure the grade reflects better the individual work as well. The council discusses the pros and cons of peer-reviewed group work: how much of your grade should be based on the peer-review? What if students use it to harm others?

Some suggestions that are made:

- Group work as a bonus.
- Less percentage of group work.
- Peer reviewed group work.
- Each member of the group work should send in a one-page summary of the work.

Mick will discuss the possibility of peer-reviewed group work with Peter van Baalen and also the possibility to lower the percentage of group work.

Point 4.4.6 Grading for midterms, currently teachers can take 15 working days.

The reasoning behind the 15 working days; is that if teachers have longer time to correct the exams, they will use less Multiple Choice (MC) exams. However, many of the midterms are still in MC form, and in some situations 15 working days could mean that you get your midterm grade back only on the Friday in the week before the exams. There is not a clear goal what the council wants, most of the council members want midterms taken out of the program all together, and focus on alternative assessments (papers/presentations). Also, since most courses still use a MC-exam for the midterm, the 15 working days should be lowered.

New point:

- 1) Having re-sits earlier in the year. Instead of having only two re-sit exam periods (January & July), Mick wants to discuss whether it is beneficial to have more regular re-sits.
  - a. Advantage:
    - i. Students study harder for the real exam because they know the re-sit is sooner and therefore they will not have to re-learn everything for the re-sit.
    - ii. Students in the thinktank group favour this system.
    - iii. Better preparation for the re-sit, still have some knowledge of the course, therefore it takes less time to study.
    - iv. If you don't have re-sits during this period, you will have a break, which also helps you prepare for your next courses better.





- b. Disadvantage:
  - i. Earlier re-sits could encourage “re-sit” thinking. Rather than students always aim to pass a course during the first exam, they already opt for the re-sit anyway.
  - ii. Busier during exams week, therefore decreasing the results of all your exams.
  - iii. July can be a period of learning, where you have multiple exams at the same time it helps you understand and learn concepts easier.
- 2) Lecture-and tutorial free week before finals.
  - a. Advantage:
    - i. Better preparation for exams.
  - b. Disadvantage:
    - i. Students will take the week off, rather than use it to prepare for their exams.
  - c. Suggestions:
    - i. No lectures, but only tutorials.
    - ii. 10-10-system.
- 3) Second year BSA. Mick heard of a possible second year BSA. The council does not agree with this idea, although studying should be the main priority for students, you should not discourage extra-curricular activities or make it only possible for students who study nominal throughout their whole study period (a year where you do extra activities should be possible no matter your grades).
- 4) Point 6.3.7. The problem is that there is the possibility to quit in February and start over the next year, but if you fail your BSA you are not allowed to study at the faculty for the coming three years. The problem here is mostly with students who failed their BSA and want to do a different study at the faculty, this is not possible and the council wants this to become possible in the future. E.g. students in econometrics who fails his/her BSA should be able to apply for Economics and Business the year after, or a student from economics should be able to apply for business studies if the BSc split is implemented.
- 5) Maximum amount of people allowed in a work group. Currently, Tijmen is enrolled in a course where the work groups consisting of 60 people, also this has happened in the master. The FSR will emphasize that the maximum of students allowed should be 40. Mink mentions that the CSR is currently working on this as well, after the Ministry of Education changed from achievement agreements towards quality agreements.
- 6) Taping lectures and realising them throughout the period.
- 7) Discourage Multiple Choice exams (Mick also discuss this in the assessment meeting).

**Much of the discussions on new points for the OER come back to the overall problem students and the council have with the 8-8-4-system. However, the council does not have an alternative at the moment either.**

## 6. Blended Learning

17.11

Blended learning is about the coordination of digital and face-to-face learning and education processes. Swiss prepared a Memo to discuss the current status of Blended Learning with Peter van Baalen, who is currently busy with implementing blended learning in collaboration with Annemarie Zand Scholten (Blended Learning professional). The previous council emphasized that lectures should be taped and that they could join the committee meetings, however, both have been difficult and need to be worked on again this year. The O&M meeting discussed what is important for the implementation of Blended Learning:

- Students shouldn't have to make additional costs to use the online methods
- Availability of short-topic movies, especially those topics that overlap courses
- Enhancing online peer-to-peer learning (UvA can stimulate this through a well-working platform).
  - o (This could be linked to the peer-reviewing as well for group assignments..)
- Learning analytics should be strictly anonymous; in general privacy should be respected.

Swiss and Nickardo will make a plan for Blended Learning and how to implement it at the FEB (151106-02). Mink mentions that the CvB asked for an advice on Blended Learning before the 10<sup>th</sup> of November, however, there has never been a formal request send to the FSR, the FSR will need more time to discuss this. Swiss will send a letter to request for more time (151106-03) and Blended Learning will be further discussed next week.

## 7. Academic skills

17.23

Ioana prepared a memo regarding the academic skill course in the first year, consisting of two parts that you can pass separately, but in case of a re-sit you need to do the whole course again. Although this course will change with the BSc split, the rest of the council agrees that this is something to work on at least for next year, thus Ioana will set up a file for the Education and Research committee.





## 8. Ideal FSR

17.27

Samantha wants to brainstorm about the Ideal FSR. Samantha discussed this with several party Mei members and what came out was that currently all the councils are treated the same in terms of hours, members, and compensation, while in reality not all councils are the same and these things do not apply the same to all councils. Conclusion was, to strengthen each council; you have to look at what each specific council needs.

The council feels that the FSR FEB is lacking somewhat passion, compared to other councils. If the FSR wants to improve, they need to know better how students feel, but the problem is that students at the FEB are also not that passionate. Thus, one important thing to improve is connection with the students. To improve this, the FSR also needs to become more visible! This fits with the FEB community, an idea is to have coffee time where students can come and drink coffee at the FSR room whenever they have any problems. As Tijmen says, being in the council should be a 24-hour job, whenever you speak with someone from our faculty you can always inform them that you are in the council and whenever they have problems they can come to you. In terms of hours it is fine with the 8 hour and 15 hours a week, but not everyone is currently working those hours, so to improve, people should really work their 8 and 15 hours a week.

Furthermore, the files that have not been active this year are:

- Vacancy platform
- FEB guide

To improve this, and also to make people better aware of the files of others, Samantha will make a document on the drive for all files, and all fileholders should state an ultimate goal for these files (151106-04).

Ideas to improve the contact with students:

- Get a tab on Blackboard
- Flyer or information stand between JK and C building.
- Send emails to all students
- Use the monthly newsletter of the FEB
- WC-krant

Improvements for the council-system:

- Facebook group with all the council members of the whole university (This should be initiated by the CSR chair, thus Mink suggest it in the CSR-meeting 151106-06, Samantha will also mention it during the chair meeting 151106-07).
- A "floating council" of members that have worked on certain files and who you can ask to join for advice if you have a similar problem.
- GO TO COBOs

CSR-representative/CSR/FSR structure:

- Sometimes the CSR assumes that if they mention something during the meeting, the representative will automatically communicate this, it needs to be clearer when there are advices/requests from the CSR.

Others:

- Better information between Faculty and University, they do not always ask for the advice of the FSR FEB on cases they should.
- Make it clearer who is replying on emails by responding on Whatsapp if a mail comes in.

### Remark

- OC-representative: For the Econometrics OC the current representative is Mink, however, he is very busy and as stated in the beginning he will only be the temporary representative, thus we need to find a replacement. The first OC will be held on the 11<sup>th</sup> of November from 15.00 – 17.00.

- Regarding the earlier discussion on the gates: privacy will not be an issue because they don't save the information.

-Planning for the OV:

- Thursday 4<sup>th</sup> of February 9.30 – 11.00
- Thursday 10<sup>th</sup> of March 10.00 – 12.00
- Tuesday 3<sup>rd</sup> of May 14.00 – 16.00
- Thursday 16<sup>th</sup> of June 10.30 – 12.30





#### ACTIONPOINTS

150918-05 Samantha will send an email to Ruben (the secretary of Sefa 2014-2015) to ask if everyone of list Sefa can resign.

→ *Email has been send to everyone if everyone has resigned.*

150918-12 Mink request the "omkosten vergoeding" for the first two months.

→ *Everyone sign the forms and check their details and then Mink can send out the request.*

151002-01 Mink, Ioana, Swiss, write a piece about yourself for on the website. Use the template of last year. Send this to Nickardo.

151002-09 Daily Board prepare the rules of order: section 4.04.

151002-11 Mick prepare a new example of the crewneck.

151002-12 Samantha checks whether the working procedures have been translated and put it on the agenda.

151016-01 Rinus put the collaboration with Rostra Economica on the agenda for the O&M committee and discuss ideas for the articles.

151023-01 Swiss email Joelle Stork to set up a meeting with Peter van Baalen, together with Nickardo.

151023-02 Victor make a reservation at the burger place before the CoBo (at 18.00 30 November for 11 persons).

151023-04 Rinus think of the official invitation for the CoBo (Card/Mail)

151023-05 Rinus (or Tijmen) ask in the Thinktank group whether FEB students think there are enough printers → There are enough printers, computers are annoying because they work very slowly. **Nickardo pick this up (151106-01).**

151023-06 Rinus ask André Oosten if he has an overview of the costs divided between the FEB and the FMG and on what basis this is divided. → Final budget has been send today. Next week the budget will be discussed in the committee PV.

151023-09 Samantha send out a datumprikker for the teambuilding event.

151023-10 Rinus discuss open sourcing in the O&M committee.

151106-01 Nickardo pick up the problem with the 15-minute computers, as these are very slow this might be due to the software.

151106-02 Swiss and Nickardo prepare a plan for Blended Learning and discuss this with Peter van Baalen and in the PV next week.

151106-03 Swiss write a letter for the CVB to ask for extra time to prepare an advice on Blended Learning.

151106-04 Samantha make a document on the drive where everyone can state their ultimate goals for their files.

151106-05 Everyone state your ultimate goals for your files on the document.

151106-06 Mink mention the idea for a CSR+FSRs FB-group in the CSR PV.

151106-07 Samantha, if necessary, mention the idea for a CSR+FSR FB group in the chair meeting.

#### Pro-memory

151009-02 Respond to questions on Whatsapp.

151009-03 Everyone invite your friends to the Think tank group made by Tijmen

